

# Filipino American State Employees Association

## F A S E A

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March 21, 2005

**Advocating for the rights of Filipino Americans in State service.**

### Officers

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*Katherine Pflaum*

#### **1<sup>st</sup> Vice President**

*Paul Romero*

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*Erlinda Aglubat*

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*Sal Marcellana  
Bobby Aglubat*

*Recognized by the  
California State Personnel  
Board*

Dear Community Leader:

The Filipino-American State Employees Association (FASEA) in co-sponsorship with the Sampaguita Toastmasters would like to personally invite you, your club officers and membership to a Leadership Seminar scheduled on April 23, 2005, from 10:00 to 4:30 p.m. at the Sacramento County Sheriff's Substation located at 7000 65<sup>th</sup> Expressway (Behind Burlington Coat Factory), Sacramento, CA.

The Leadership Seminar is open to all community organizations which will offer training in the following areas:

- How To Run An Effective Meeting
- How to Deal with Difficult People
- How to Organize a Successful Event From Start To Finish
- Understanding Parliamentary Procedures
- Defining Club Officers' Roles and Responsibilities
- How to Develop Effective Networking

The seminar fee is \$5.00 which includes lunch and seminar training materials. Bring a project your club is working on and at the end of the seminar, you will leave with tools on how to make your project a successful one. The seminar offers valuable lessons on enhancing your club meetings and how to keep your members interested. Enclosed a seminar application and flyer. Please send in your application(s) and fee no later than April 15, 2005. If you are interested in becoming a sponsor for a fee of \$50.00, please contact me.

If you have any additional questions or concerns, you may contact me at (916) 798-3641 or Denver Velasquez, President of Sampaguita Toastmasters at (916) 479-2804.

Sincerely,

KATHERINE PFLAUM, President  
FASEA