

SUBJECT: Toastmasters, IAD Speak-Ezee, Dues are Due

Hello Fellow Toastmasters:

It's that time again. We need to send our renewal dues to International. Please bring a check for \$39.00, made out to IAD Speak-Ezee to our meeting XXX. The \$39.00 covers the \$27.00 for International dues, and \$6.00 for our club treasury.

Your check will serve as your receipt; however, if you do need a separate receipt, please let me know. I will get one right back to your.

If you're not able to attend our meeting on XXX, would you either ask a fellow member to bring the check to me, or drop it off at my desk?

Or, if you like, mail it to me at:

Myra Golson  
P. O. Box XXXXXX  
Paradise, CA 9XXXXX

If you would like for me to hold the check until the first of the month, please put a small Post-It on the check with a note to that effect.

If for some reason, you don't plan to renew this term, please let me know.

Thanks a million

Myra Golson,  
Treasurer, IAD Speak-Ezee  
(XXX) XXX-XXXX (W)  
(XXX) XXX-XXXX (H)  
(XXX) XXX-XXXX (C)  
XXXXXX@XXXXXXXXXX  
XXXXXX@XXXXXXXXXX