

To use this sheet: Replace the blanks with the info about your club and speech. Print out two copies, and give a copy to the Toastmaster of the Day and your evaluator. The body font should be left at 16 point or above.

Date _____, 20_____

_____ Welcomes.....

Speaker # _____ - _____

Giving Speech # _____ from the _____ manual

Bio: (optional)

Manual Title:

Time Constraints ____ - ____ minutes

Manual Objectives:

- To
- To
- To
- To

Personal Objectives:

-
-
-

Speech Title “ _____ ”