



District Executive Committee Meeting MINUTES

January 8, 2022

9:00 a.m. – 11:00 a.m. Pacific Time

District Director

Nancy Potts, DTM

Program Quality Director

Denise Alder Gutherz, VC5

Club Growth Director

Lance McMahan, DTM

Administration Manager

Minda Fernish, DTM

Finance Manager

Gary Pettigrew, DTM

Public Relations Manager

Veena Vijayaraj-Kadidal, DTM

Logistics Manager

Cindy Hatano, VC2

District Parliamentarian

Rick Sydor, PID, DTM, RP-R

Immed. Past District Director

Ed Johnson, IPDD, DTM

District Mission

"We build new clubs and support all clubs in achieving excellence."

Toastmasters Brand Promise

"Empowering individuals through personal and professional development."

District 39 Toastmasters

www.district39.org

Toastmasters International

www.toastmasters.org

CALL TO ORDER

District Director Nancy Potts called the meeting to order at 9:07a.m.

WELCOME

Nancy Potts welcomed guests and dignitaries.

Louise Houdelette, PDG

Ed Johnson, IPDD

Gary Pettigrew, PDG

George Jarosik, PDD

Russ Steele, PDG

PROTOCOLS

Linda Bedell explained online meeting protocols.

1. Rename yourself in the following format: District Position, Name.
[Example: District Director, Nancy Potts]
2. Keep your mic muted unless you are speaking.
3. For Technical Support, chat with Zoom Master.
4. Do NOT use "chat with everyone" as it is very distracting during the meeting.
5. Turn off your video if doing something distracting.
6. Comments during debate will be limited to 2 minutes.

Without object, Nancy Potts appointed Linda Bedell as Zoom Master; Russ Steele and Minda Fernish as timers.

NATIONAL ANTHEM

Russ Steele presented the playing of the National Anthem.

INSPIRATIONAL THOUGHT

Louisa Swann, Division A Director, gave an inspirational thought. "Even though there is trouble in the world, there is always hope." Dr. Seuss.

READING OF DISTRICT MISSION STATEMENT

Jim Swann, Area 13 Director, read the District Mission Statement, "We build new clubs and support all clubs in achieving excellence."

ROLL CALL/CERTIFICATION OF QUORUM

Administration Manager Minda Fernish called roll. 25 of 50 officers are required for a quorum. 28 District Officers were present. District Parliamentarian Rick Sydor certified a quorum was present.

1. Nancy Potts, District Director
2. Denise Alder-Gutherz, Program Quality Director
3. Lance McMahan, Club Growth Director
4. Veena Vijayaraj-Kadidal, Public Relations Manager



5. Minda Fernish, Administration Manager
6. Gary Pettigrew, Finance Manager
7. Ed Johnson, IPDD
8. Louisa Swann, Division A Director
9. Lynda Mendez, Division D Director
10. Nisreen Jaradot, Division E Director
11. Pat Knight, Division G Director
12. Michael Lamont, Division H Director
13. Jim Prestwood, Div I Director
14. Jay Chacko, Division J Director
15. Mike Sullens, Area 11 Director
16. Kathleen Sandoval, Area 12 Director
17. Jim Swann, Area 13 Director
18. Justin Gomez, Area 42 Director
19. Louise Houdelette, Area 51 Director
20. Donna Lewis, Area 53 Director
21. Divya Venugopalan, Area 63 Director
22. Grace Frasche, Area 71 Director
23. Rose Cooke, Area 74 Director
24. Mandarins Moore, Area 84 Director
25. Deborah Littleton, Area 91 Director
26. Kristin Bahler, Area 92 Director
27. Ann Owens, Area 93 Director
28. Susan Sonora, Area 94 Director

ADOPTION OF AGENDA

Finance Manager, Gary Pettigrew was added to the meeting agenda. The meeting agenda was adopted.

APPROVAL OF MINUTES

December meeting minutes were approved as posted.

DISTRICT OFFICER REPORTS

Administration Manager, Minda Fernish

- There was no correspondence from TI to report.

Finance Manager, Gary Pettigrew

- No report prepared.

Public Relations Manager, Veena Vijayaraj-Kadidal

- Save the dates were posted on LinkedIn, Facebook, District 39 website, and Twitter.
- PR workshops are held on the 3rd Monday of the month.
- Created new templates, encouraged everyone to post them on social media. Club info can be added.
- PR team meets on the 3rd Monday
- Wants to get back to Meet-Up

- Spoke with Melanie Stark about her new virtual reality club. Melanie was mentioned in the TM magazine and was a guest on the TM podcast.

Club Growth Director, Lance McMahan

- Divisions with 100% club visit reports completed
 - o Division A, Laura Gregory, Director
 - o Division C, Adrienne Haylor, Director
 - o Division I, Jim Prestwood, Director
- Areas with 100% club visit reports completed
 - o Mike Sullens, Area 11
 - o Kathleen Sandoval, Area 12
 - o Jim Swann, Area 13
 - o Paula Murphy, Area 21
 - o William Inman, Area 23
 - o Lisa Diamond, Area 31
 - o Lauren Carly, Area 33
 - o Justin Gomez, Area 42
 - o Victoria Burruel, Area 43
 - o Louise Houdelette, Area 51
 - o Robyn Oliver-Dyer, Area 62
 - o Grace Frache, Area 71
 - o Sheikh Zulkader, Area 72
 - o Rose Cooke, Area 74
 - o Greg Ruiz, Area 82
 - o Tammy Pickens, Area 83
 - o Deborah Littleton, Area 91
 - o Kristin Bahler, Area 92
 - o Ann Owens, Area 93
 - o Susan Sondra, Area 94
 - o Lieutenant Coopwood, Area 01
 - o Eva Clark, Area 03
- Justin Gomez, Area 42 Director, submitted the first club visit report of the second round.
- 16 clubs had Base+2 members and were eligible for the spin. The winners were
 - o Best By a Dam Site
 - o Thunder Masters
 - o Roseville Communicators
- Contact Angie Rodriguez if your club needs a coach.
- For more details, see Lance's report posted on the District website.

Program Quality Director, Denise Alder-Gutherz

- 250 club officers have attended TLI's
- 29 clubs have at least 4 officers trained
- Speaking Machine has 7 of 7 officers trained
- Louisa Davis, Int'l President, Region 1 will be the keynote speaker at the TLI on Jan 15
- Reno Leadership Breakfast is scheduled for 2/12
- PR Masterclasses are held on 3rd Mondays
- Pathways trainings will be held on 1/16 and 2/20
- You can receive credit for Officer training when you attend these workshops
- Division contests have been scheduled, see website calendar
- Zach Souza is interim chair for Spring Conference
- A survey will be sent to District members regarding conference attendance
- For more details, see Denise's report posted on the District website.

District Director Nancy Potts

- Items are being gathered for the Audit Committee's Mid-year audit

- Nominations are being received for next year's Leadership positions. Contact Ed Johnson, Leadership Committee Chair
- Welcome D39 Finance Manager, Gary Pedigrew, DTM, PDG
- There are currently 116 clubs and 1666 paid members. Since July 1, 231 new members have joined. 80 clubs are eligible for coaches
- Approx 239 officers have been trained to date. All members are encouraged to attend TLI's
- Congratulations to the newest DTM recipients: Jag Nagendra, Dee Frewert, and Guleena Bakshi. 231 education awards have been earned since July 1
- Area Directors completed 78.9% of their club visit reports. Congratulations to newest Area 54 Director, Vivien Mangalindan. There are 5 Areas that need Directors, 22,33,61,64,73
- All speech contests past the club level will be virtual
- The Trio is monitoring the COVID regulations situation concerning the Reno Leadership Breakfast and Spring Conference
- For more details, please see Nancy's report posted on the District website

DIVISION DIRECTOR REPORTS

Division A Director, Louisa Swann

- Working on encouraging club growth
- 30% officers have been trained
- 2 clubs have coaches

Division B Director, Laura Gregory

- No verbal report, see written report posted on the District website

Division C Director, Adrienne Haylor

- No report was submitted

Division D Director, Lynda Mendez

- Justin Gomez submitted first club visit report
- A42 is looking forward to live meetings
- Pathways adoption in 6 clubs is 100%
- Division contest is April 30

Division E Director, Nisreen Jaradat

- Vivien Mangalindan is new Area 54 Director.
- Directors are beginning club visits
- Officers have been encouraged to attend trainings

Division F Director, Amrik Chima

- No report was submitted

Division G Director, Pat Knight

- Not all clubs have 4 officers trained, some have 0 or 1. Pat will reach out to those clubs
- Some officers are not well versed in Pathways, awards have not been processed
- Working with Lance and Joey to start new club at VSP in Rancho Cordova
- Will set Area contest dates at next council meeting

Division H Director, Michael Lamont

- Thank you Nancy, Denise, Lance, and Kathy for their support
- Division contest is April 12, 9-12:30
- San Juan Speaks needs a club coach

Division I Director, Jim Prestwood

- All Area contests have been scheduled
- Working on scheduling club contests
- 41 new members in the Division
- Level Up club is not meeting
- DMV club is suspended

Division J Director, Jay Chacko

- Is distributing awards received at Black Bear Diner event in December
- More club visits are happening

- Division contest is April 1 at 6pm

COMMITTEE REPORTS

Leadership Committee, Ed Johnson, chair

- Call for nominations, send applications to Ed Johnson before Feb 7
- Links to the forms are on the website
- Next committee meeting is in 2 weeks
- Nominations must be announced 6 weeks prior to elections

Realignment Committee, Jill Fay, chair

- No report given

Parliamentarian Report, Rick Sydor District Parliamentarian

- August minutes have not been received, no policy updates received.
- Pathways is available in 9 languages
- Vanessa announced Toastmasters in the Kitchen will be featured in the TM magazine

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business

ANNOUNCEMENTS

Academic Decathlon Feb 5, contact Herb Long to help with judging. Rotary also needs judges

Next District Council Meeting: May 2022

Next DECM: February 12, 2022. All DECM's will be virtual.

ADJOURNMENT

Meeting was adjourned at 10:38am.

Minda Fernish, DTM

Administration Manager, 2021-2022