

DISTRICT 39 – EXECUTIVE COMMITTEE MEETING MINUTES

August 8, 2015

University of Phoenix, 2860 Gateway Oaks Blvd., Sacramento, CA

12:00 pm – 2:00 pm

I. Pledge and Inspirational Thought:

A. Lieutenant Coopwood led the pledge and inspirational thought.

II. Call to Order: George Jarosik called the meeting to order at 12:00 pm.

III. Reading of the District Mission Statement: Grace Frasche read both the District and Club mission statement.

IV. Roll Call and Certification of Quorum: Denise Alder conducted roll call and certified a quorum.

	NUMBER PRESENT	TOTAL IN QUORUM	PERCENT ATTENDANCE
QUORUM MEMBERS	34	52	65%
District Officers	6	7	86%
Division Directors	8	9	89%
Area Directors	20	36	56%

V. Reports by District Officers (attached)

- A. Denise Alder presented the July 2015 DECM draft minutes. No corrections.
- B. George Jarosik presented the Treasurer’s Report. Marcia Sydor noted the total cash & reserve balance should reflect \$53,102.51.
- C. Jayne Nielsen presented the Public Relations Manager Report. Welcome Bob Cullifer as the 2015-2016 District Photographer.
- D. Lance McMahan presented the Club Growth Director Report. Emphasis was placed on District stability by building new clubs in every area. He assured us that it could be done with 90% of the TM year remaining. He also pointed out that dues renewal is due to Toastmasters International by October 1. He pointed out that his “August Action Item and Goal” was to have 20 percent of clubs renewed by August 30. Incentive program will include a beautiful trophy to be presented to a Division Director with most clubs renewed by the end of August along with a \$100 gift certificate to Toastmasters International. Marcia Sydor suggested that clubs that renew by the end of August receive a ribbon for their banner. Those winning clubs, areas, and divisions will be recognized in the September DECM report.
- E. Sondra Nunez presented the Program Quality Director Report. Thank you to Zack Souza and Kathy O’Ray for coordinating additional club officer training before the DECM. Thank you to the spectacular officer trainers and facilitators for another successful training event. Please refer to Sondra’s report for the 2015-2016 Education and Training Club Incentives. Sondra emphasized her “Just 1” campaign. Every club should be able to turn in “Just 1” education award per member for the 2015-2016 TM year. Marcia Sydor suggested that the District recognize those members that have more than one DTM.
- F. George Jarosik presented the District Director report. Connie and Myra provided a draft budget to the executive team that will be reviewed at the Trio Training held at the International Conference. One of the goals of the 2015-2016 budget is to provide District funds for the Division Directors to use at their discretion to retain members and clubs in their Areas. Both the proposed budget and strategic plan will be posted to the District 39 Web site in the next couple of months. George also announced a proposal to charge \$5.00 for registering individual club members who want to attend the keynote and educational sessions to determine the total number of attendees at the conference. Buy in by all Division Directors and Area Directors will be needed. Stay tuned for an e-mail by George for an open discussion on this proposal. Thank you to Neena Sahasrabudhe and Grace Frache for sending out communications to clubs to submit their proxies for the International Convention. August 14 is the last day the clubs can submit their proxy; thus far, 60 has been received. Marcia Sydor requested all Area and Division Directors to keep a contest program. Hand them to either Rick or Marcia Sydor so that they can be placed in George’s History book.

VI. Division Governor Reports (attached)

- A. Nancy Potts presented the Division A Director report.
- B. Vanessa Lindeberg was not present.
- C. Minda Fernish presented the Division C Director Report.
- D. Donna Lewis presented the Division D Director Report.
- E. Bob Blymyer presented the Division E Director Report.
- F. Pat Roach presented the Division F Director Report.
- G. David Betowski presented the Division G Director Report.
- H. Noralee Cole presented the Division H Director Report.
- I. Melanee Cottrill presented the Division I Director Report.

VII. Committee Reports:

- A. 2015 Fall Conference – Donna Lewis
 - 1. The conference committee is kicking it into high gear having filled out the goals to aim for. Weekly communications with the committee chair are scheduled to check in on their progress. Moving forward, monthly Fall Conference Committee meetings will be held before the DECM. Interested in assisting with the conference? Don't wait to be invited – just show up at one of the monthly meetings. Kristi Beres is Volunteer coordinator.
 - 2. The conference will be held on November 6 and 7 at the Gaia Hotel and Spa located in Anderson, California (near Redding).

VIII. Unfinished Business: None**IX. New Business: None****X. Announcements:**

- A. Zack Souza
 - 1. The District Educational Team [Toastmasters Leadership Institute (TLI)] is looking for help. Sondra Nunez leads the team as the Program Quality Director. Zack is the TLI Operations Manager, Kathy O'Ray is the TLI Logistics Manager, and Laura Frank is the TLI Director. They are looking to grow the training team. If you are interested in joining this growing team, let Sondra Nunez know.
 - 2. Two standing orders being submitted for consideration at the Executive Council Meeting (AKA Business Meeting) during the Fall Conference.
 - a. Every year, the District submits both the Budget and the District Success Plan to Toastmasters International by September 30. Zack proposes to post both documents to the District Web page for review by the members in *advance* of the Fall Conference. An e-mail will be provided to every Area Director to look at these documents and share this information with their clubs.
 - b. Policies and Procedures of Toastmasters International allows each District to send the Immediate Past District Director (IPDD) to the International conference with their expenses paid. Zack's proposal is if the IPDD is distinguished during his or her term, the District shall offer to reimburse the expenses for the IPDD to attend the International Conference in August of the following year.
 - 3. Area Director (AD) Committee: At the end of each DECM, a few AD's decided to meet to provide mutual training for support and leadership development. The first training opportunity will be on Saturday, September 12 at 1:00 pm. Contest Chair Training will occur at the Area 51 & 52 contest with Zack Souza and Eddie Vierra (District Chief Judge) will provide a training, workshop and live demonstration on how to be a contest chair. Other events are being planned for right after the DECM. Interested persons should contact Zack Souza by e-mail at <ZackSouza@hotmail.com>.

- B. Sondra Nunez noted the speech plaques are here. Please look at them to ensure they are correct before you take them home. If there are any corrections, please let Sondra know by August 15 so she can get what is needed.
- C. George Jarosik noted the name badges will be placed on order. He hopes that they will be available by the September DECM. He also reminded that he would like to meet with the Division Directors for a half hour after the DECM for face-to-face time.
- D. Connie Leni was presented a Certificate of Appreciation by Kaiser Permanente for her leadership efforts with a Youth Leadership program. The Kaiser program had both teenagers and college students. Kaiser has a standing 8-week training program for 11 youth during the summer. Roseville Kaiser will resume the youth program in summer 2016. Avis Walsh is the 2015-2016 Youth Leadership Director. The current graduates are looking for somewhere to go to continue their training. If there is any interest in starting a Gavel Club, check in with either Connie Leni or Avis Walsh.
- E. Next DECM: Sept 12, 2015 at 700 H Street from 9:30 – 11:30 a.m.

XI. **Adjournment:** The business meeting was adjourned at 1:33 pm

2015-16 Attendance

Name	Office	Q/NIQ	Jul	Aug	Sept	Oct	Dec	Jan	Feb	Mar	Apr	Jun
George Jarosik, DTM	District Director	Q	X	X								
Sondra Nunez, DTM	Program Quality Director	Q	X	X								
Lance McMahan, CC, ALB	Club Growth Director	Q	X	X								
Jayne Nielsen, CC	Public Relations Manager	Q	X	X								
Denise Alder, CC, ALB	Administration Manager	Q	X	X								
Connie Leni, DTM	Finance Manager	Q	X	X								
Brian Hatano, DTM	IPDG	Q	X									
Nancy Potts, ACG, ALS	Division A Director	Q	X	X								
Vanessa Lindeberg, ACB, ALB	Division B Director	Q	X									
Minda Fernish, DTM	Division C Director	Q	X	X								
Donna Lewis, CC	Division D Director	Q	X	X								
Bob Blymyer, ACG, CL	Division E Director	Q	X	X								
Pat Roach, ACB, ALB	Division F Director	Q	X	X								
David Betowski, ACS, ALB	Division G Director	Q	X	X								
Jane Taff, ACB, ALB (Noralee Cole)	Division H Director	Q	X	NC								
Melanee Cottrill, ACB, ALB	Division I Director	Q	X	X								
Kris Pierson, ACS, CL	Area 11 Director	Q										
Lee Ruff, ACG, ALB	Area 12 Director	Q										
Heather Svahn, CC	Area 13 Director	Q										
Jessica Goza-Tyner, ACB (John Davis)	Area 14 Director	Q	JD									
Paula Garner, CC, CL	Area 21 Director	Q										
Stephen Patraw, CC	Area 22 Director	Q										
Seena Drapala, ACG, ALB	Area 23 Director	Q										
Linda Haddeman, ATMG, ALB	Area 31 Director	Q										
Jill Dinsmore, ACS, ALB	Area 32 Director	Q										
Vonetta Roseman, ACB, CL	Area 33 Director	Q										
Jeannette Fegan, CC, CL	Area 41 Director	Q		X								
Dirk Prado, CC, CL	Area 42 Director	Q										
Dianne Langston, ACB, CL	Area 43 Director	Q	X	X								
Joyce Cheung, ACS	Area 44 Director	Q	X									
Jennifer Darling, CC, CL	Area 45 Director	Q	X	X								
Helen Alexander, ACS, ALB	Area 51 Director	Q	X	X								
Zack Souza, DTM	Area 52 Director	Q	X	X								
Min Wu, DTM	Area 53 Director	Q	X	X								
John Heredia, CC	Area 54 Director	Q	X	X								
Kathie O'Ray	Area 55 Director	Q	X	X								
David Meigel, CC	Area 61 Director	Q	X									
Matt Dittrich, ACB, CL	Area 62 Director	Q										
Manish Pattani, ACB	Area 63 Director	Q										
Ron Egenes, CC	Area 64 Director	Q	X	X								
Larry Shields, ACG, ALB	Area 65 Director	Q										
VACANT	Area 71 Director	Q										

Name	Office	Q/NIQ	Jul	Aug	Sept	Oct	Dec	Jan	Feb	Mar	Apr	Jun
VACANT	Area 72 Director	Q										
Leonor Nielsen-Brito, ACS, CL	Area 73 Director	Q	X	X								
Paula Zdenek, ACB	Area 74 Director	Q	X	X								
Rebecca Muradyan	Area 75 Director	Q	X	X								
Jill Fay, DTM	Area 81 Director	Q	X	X								
Eric Davis, ACS, ALB	Area 82 Director	Q		X								
Juli Raju	Area 83 Director	Q	X	X								
Marilyn Lapkass, CC, CL	Area 84 Director	Q	X	X								
Louis Young, CC	Area 85 Director	Q	X	X								
Wes Johnson, DTM	Area 91 Director	Q	X	X								
Mary Chace, CC	Area 92 Director	Q	X									
Jeff Dewitz	Area 93 Director	Q	X	X								
Dan Benson, DTM	Area 94 Director	Q	X									
Rasheed Bustamam, CC, CL	Area 95 Director	Q	X	X								
Rick Sydor, DTM, PID	Parliamentarian	NIQ	X	X								
Lieutenant Coopwood, ACS	Logistics Manager	NIQ	X	X								
Kristi Beres, DTM	Guest	NIQ		X								
Dianne Bish, DTM, PDG	Guest	NIQ	X									
Noralee Cole, DTM	Guest	NIQ	X									
Susan Eisberg, CC, ALB	Guest	NIQ	X									
Grace Frasche, ACG, ALB	Division G Chief Judge	NIQ		X								
Victoria Garrett, ACB	Guest	NIQ	X									
Art Grossman, DTM	Guest	NIQ	X									
Mark Holtz, DTM	Guest	NIQ	X									
Louise Houdelette, DTM, PDG	Guest	NIQ	X									
William Inman, ACS, ALS	Guest	NIQ	X									
Patricia Knight, ACS, CL	Guest	NIQ	X	X								
Herbert Long, DTM, PDG	Guest	NIQ	X									
Kay Powell	Guest	NIQ	X									
Larry Simmons, CTM	Guest	NIQ		X								
Mike Sullens, ACG, CL	Guest	NIQ		X								
Marcia Sydor, DTM, PID	Guest	NIQ		X								
Joey Waldrop, DTM	2013-2014 Past Dist. Gov.	NIQ		X								
Louis Young, CC	Guest	NIQ	X									