



# District Executive Committee Meeting

## MINUTES

August 14, 2021

9:00 a.m. – 11:00 a.m.

### District Director

Nancy Potts, DTM

### Program Quality Director

Denise Alder Gutherz, IP2

### Club Growth Director

Lance McMahan, DTM

### Administration Manager

Minda Fernish, DTM

### Finance Manager

Kristine Porter, PM1

### Public Relations Manager

Veena Vijayaraj-Kadidal, DTM

### Logistics Manager

Cindy Hatano,

### District Parliamentarian

Rick Sydor, PID, DTM, RP-R

### Immed. Past District Director

Ed Johnson, IPDD DTM

### District Mission

*"We build new clubs and support all clubs in achieving excellence."*

### Toastmasters Brand Promise

*Empowering individuals through personal and professional development.*

### District 39 Toastmasters

[www.district39.org](http://www.district39.org)

### Toastmasters International

[www.toastmasters.org](http://www.toastmasters.org)

## DECM MINUTES

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## CALL TO ORDER

District Director Nancy Potts called the meeting to order at 9:00am.

## PROTOCOLS

Zoom Master Linda Bedell explained the zoom meeting guidelines:

1. Rename yourself in the following format: District Position, Name. [Example: District Director, Nancy Potts]
2. Keep your mic muted unless you are speaking.
3. Technical Support, chat with Zoom Master.
4. Do NOT use "chat with everyone" as it is very distracting during the meeting.
5. Turn off your video if doing something distracting.
6. Comments during debate will be limited to 2 minutes.

Without objection, District Director Nancy Potts appointed Russ Steele as timer.

## INSPIRATIONAL THOUGHT

Lieutenant Coopwood led the pledge of Allegiance and gave an inspiration message. "Courage is not the absence of fear but rather the judgement that something is more important than fear; The brave may not live forever, but the cautious do not live at all." Meg Cabot

## READING OF DISTRICT MISSION STATEMENT

Cheri Long read the District Mission Statement, "We build new clubs and support all clubs in achieving excellence."

## ROLL CALL/CERTIFICATION OF QUORUM

Administration Manager, Minda Fernish called roll. District Parliamentarian Rick Sydor certified a quorum was present.

## ADOPTION OF AGENDA

Without objection, the meeting agenda was approved.

## APPROVAL OF JULY 2021 DECM MINUTES

The July 10, 2021 meeting minutes were posted to the District 239 website. Without correction, the minutes were approved.



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### UNFINISHED BUSINESS

There was no unfinished business.

### NEW BUSINESS

- a. Year End Audit  
Donna Lewis, committee chair. The audit is not due until August 31 and will be available at the Council meeting on September 11.
- b. District Success Plan  
Denise Alder-Gutherz, PQD, shared progress made on the District Success Plan. It will be finished and submitted to WHQ by September 30, 2021. There were no questions or discussion.
- c. District Budget  
Nancy Potts, District Director, shared a few pages of the budget explaining the process and progress. The budget must be complete and submitted to WHQ before September 30, 2021.

### DIVISION DIRECTOR REPORTS

- a. Division A Director, Louisa Swann  
There was no verbal report.
- b. Division B Director, Laura Gregory  
Laura gave a shout out to Paula Murphy, the new B21 Director. The Division still needs two more Area Directors. The Bentley Nevada club is considering terminating their charter. Art Grossman will be Division B Chief Judge.
- c. Division C Director, Adrienne Haylor  
There was no verbal report.
- d. Division D Director, Lynda Mendez  
There are two new Area Directors, Morgan Hathaway and Victoria Burruel. We still need one more Area Director. There are 6 new members in the Division. Davis Town and Gown trained 4/7 officers, Dixon Toastmasters trained 7/7 officers. Congratulations to the newest DTM's Rose Cooke and Lynda Mendez.
- e. Division E Director, Nisreen Jaradat  
Amrik Chima is working with George Jarosik to find Area Directors. Speakers of the House club is struggling and may close.
- f. Division F Director Amrik Chima  
No verbal report was given.
- g. Division G Director Pat Knight  
Pat is still looking for an A73 Director, she is visiting those clubs in the absence of a director. Two clubs are struggling with Pathways. Pat and Angie Rodriguez are putting together a program to help those clubs. Some clubs are struggling with zoom, she asked if Adrianna Lucero's zoom trainings were available. Nine educational awards have been awarded.
- h. Division H Director Michael Lamont



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No oral report was given.

i. Division I Director Jim Prestwood

There was a Division I meeting held the previous week. The Division Humorous Speech contest has been scheduled. Both Manteca and Classy Talkers had 7 of 7 officers trained.

j. Division J Director Jay Chacko

No report was given.

### DISTRICT OFFICER REPORTS

a. Parliamentarian Report, Rick Sydor District Parliamentarian

- Louise Houdelette, Proxie chair, 58% of proxies to the Intl convention have been assigned. There are two days left to submit club proxies to TI.

b. Administration Manager, Minda Fernish

- There was no correspondence from TI to report.

c. Finance Manager, Kristine Porter

- No oral report was given, see submitted written report.

d. Public Relations Manager, Veena Vijayaraj-Kadidal

- Veena has met with the Trio about the PR budget items.
- She is working on a video, showcasing current Toastmasters.
- Her challenge is finding out who has access to the LinkedIn account, she may need to close it and reopen another.

e. Club growth Director, LanceMcMahan

- Lance aims for 100% Distinguished clubs.
- He gave a shout out to A74 Director Rose Cook who has completed 3 club visits.
- Lance's challenge is getting clubs to renew 8 members before August 24. Also, base membership + 1 by September 10.

f. Program Quality Director Denise Alder-Guthertz

- Denise recognized the newest DTM, Jag Nagendra.
- Four clubs have trained 7/7 officers; Capitol Nevada, Dixon Toastmasters, CAISO Toastmasters, and Carmichael Toastmasters.
- Denise thanked all the TLI trainers – Noralee Cole, George Jarosik, Lance McMahan, Kathy O'Ray, John Pasamonte, Jim Prestwood, Rick Santos, Russ Steele, Veena Vijayaraj-Kadidal, and Joey Waldrop.
- The dates have all been set for the Division Humorous Speech contests.
- A contest training is being planned.

g. District Director Nancy Potts

- "District 39 has fun!"
- There are a few Area Director positions available, please consider joining the Leadership team.
- The District has a base of 125 clubs, wedecm are hoping for 135 clubs to be Distinguished, with an increase of 324 paid members.



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- There are currently 1987 paid members, an increase of 45 members since July 1, 2021. Redding Evening leads the way with 3 new members. Currently, 63 clubs are eligible for a club coach.
- 64 Educational awards have been awarded since July 1, 2021. Congratulations to Triple Crown recipients Ream Newar, 8 awards, and Frank Taylor, 3 awards. 46 clubs have at least 4 officers trained and 4 clubs have all 7 officers trained.
- 13 clubs have earned 1-3 DCP points
- Divisions D and I have all Area Directors in place. 64% of Area and Division Directors have been trained. A74 Director Rose Cooke has completed two Area Director visits.
- The 2021 Virtual Convention will be August 23-28. Congratulations to Sondra Nunez and George Jarosik who will receive Presidential Citations at the Hall of Fame, August 25 at 2pm pacific.

### ANNOUNCEMENTS

Next District Council Meeting: September 1, 2021

Next DECM: October 9, 2021

### ADJOURNMENT

Meeting was adjourned at 11:15am.



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~ *Our Path Forward* ~