



District Executive Committee Meeting

MEETING MINUTES

OCTOBER 12TH, 2019

District Director
Wes Johnson, DTM

Program Quality Director
Kristi Beres, DTM

Club Growth Director
Nancy Potts, DTM

Administrative Manager
Katherine O'Ray, ACB, ALB

Finance Manager
Renee Fink, DTM

Public Relations Manager
Patricia Peters, CC

Logistics Manager
Michelle Kumar, DTM

District Parliamentarian
Rick Sydor, DTM, PID, RP

Imm. Past District Director
Jane Taff, DTM

District 39 Toastmasters
www.district39.org

Toastmasters International
www.toastmasters.org

District Mission
We build new clubs and support all clubs in achieving excellence.

I. Call to Order:

District Director Wes Johnson called the meeting to order at 9:00 am then called a recess for 30 minutes.

II. Inspirational Moment:

The inspirational minute was presented by Division B Director Angie Rodriguez, DTM.

III. Reading of the District Mission Statement:

The District Mission Statement was read by Division B Director Angie Rodriguez, DTM.

IV. Roll Call and Certification of Quorum:

Katherine O'Ray conducted the roll call and Wes Johnson identified that a quorum was achieved.

	NUMBERS PRESENT	TOTAL IN QUORUM	PERCENTAGE IN ATTENDANCE
QUORUM MEMBERS	28	54	52%
District Officers	6	7	86%
Division Directors	8	10	80%
Area Directors	14	37	38%

Guests: David Meigel, Louise Houdelette, Joey Waldrop, Beverley Adams, Vanessa Lindeberg, Amrik Chima and David Betowski.

V. District Leadership Reports:

- A. Administration manager Katherine O'Ray presented the August 10th, 2019 DECM meeting minutes – corrections can be made at any time.
- B. Finance manager Renee Fink presented the October 12th, 2019 Finance Report.
- C. Public Relations manager Patricia Peters presented the Public Relations report. For meet-up questions, please contact Patricia at publicrelation@district39.org.
- D. Club Growth Director Nancy Potts presented the Club Growth report.
- E. Program Quality Director Kristi Beres presented the Program Quality report.

- F. District Director Wes Johnson presented the first 100 days report, July 1st to October 9th, 2019. The District has been working on success plans, training, club visits, membership growth and retention, the District budget, the District audit, and other miscellaneous paperwork. Pathways has been updated and all levels in each path can be studied.

The District has committed to the second 100 days of the District Success Plan, October 10th to January 17th.

Areas being worked on are:

- Club quality, training, and enrichment.
- Club retention, work to bring all clubs back into good standing.
- Club growth, adding 5 new members to the clubs. Incentive programs are available.
- Encourage district, division and club leaders to take advantage of the online training.
- Continue to work on offering a great membership experience and continue to grow.

Area Directors reports are due on or before November 30, 2019.

VI. Parliamentary Report:

- A. Rick Sydor presented the Parliamentary Report

- Toastmaster International has posted the August Board minutes. [Board Meeting Minutes](#).
- Rick Sydor presented the new guidelines for District Campaigns and Elections. Please see attached reports.

VII. Division Director Reports:

- A. Division A – Anthony Lucido – No report**

- B. Division B report – Angie Rodriguez, DTM**

- 3 members received their DTMs
- Training on November 16th and a 'Speech Con'

- C. Division C report – Yuki Arends**

- Area 31 completed a Speech Kraft training
- Area 32 informal gathering on October 19th
- Area 33 rebuilding and getting stronger
- Toastmaster App would assist members

- D. Division D report – Ed Johnson, DTM**

- Area Directors are outstanding
- Challenges – 3 clubs need help (may lose one)
- Pathways experience – every Division D member invited to show up
- Plan to start a new club

- E. Division E report – Karen Cole-Ainley**

- All four Area Directors in attendance
- All site visits complete – area reports to follow
- Pathways training on the calendar

- F. Division F report – Marianne Ward**

- Set up Success Plan for the Year – read through the entire guide to know their responsibility
- Meet and Greet a membership building event for the entire district – October 21st
- Officer training on December 12th
- Division Speech contest on March 6th

G. Division G report – Jag Nagendra

- Council meets every second Wednesday of the month
- Division G contest is March 25 or 26th
- Division G has made 25 visits – build a rapport with the clubs and then make an official Area Report visit.
- One new club – Cinnamon Toastmasters
- Booth at 2019 Intel Women Conference – positive feedback - hoping new members to join the club

H. Division H report – Jonathan Faridian – No report

I. Division I report – Donna Lewis, DTM

- Two DTMs and possibly six more
- All Area Directors have completed their touch visits and will submit their reports
- Two challenged clubs – working to get them up to the minimum
- Challenge for larger clubs to maintain their 40% turnover

J. Division J report – William Dean, DTM

- 18 clubs that are in good standing
- 4 clubs with club coaches / 2 - 6 clubs who could use club coaches
- 3 successful club events Aesop's Fblers, Capitol City Toasters, and PerSuaders
- 3 clubs have more than 5 new members

VIII. Committee Reports:

- A. Leadership Summit - see PDQ report
- B. Spring Conference - Minda Fernish - April 17th and 18th, 2020 – Holiday Inn Express and Suites
- Rise Up participation and 4 core values Respect Integrity,
 - Keynote Speaker - Naomi Takeuchi, Toastmasters International Director – Region 1
 - Keynote Speaker - Aaron Beverly – Toastmaster International World Champion
 - If you would like to volunteer at the conference, please contact Minda at mfernish@gmail.com
 - Next conference committee meeting will be held on November 9th in Stockton after DECM
 - Early bird tickets will go on sale at the Fall Summit and end at the Winter Summit on January 11th
- C. Winter Summit – Nancy Potts – January 11th, 2020
- Region I Advisor – Cindy Laatch - Visiting on the 10th to 12th
 - Include DECM and officer training

IX. Unfinished Business – None

X. New Business - None

XI. Announcements:

- A. Please pick up your badges, pins and ribbons after the meeting.

XII. Meeting Announcements:

- A. Effective Club Coach Training Workshop // October 26, 2019 / 700 H Street, Hearing Room 1/ 8 am–12 (noon).
- B. Fall Leadership Summit // November 2, 2019 / La Sierra Center, 5325 Engle Road, Carmichael, CA 95608/8am-1pm.
- C. DECM and TLI // November 9th, 2019 / 2707 Transworld Drive Stockton, CA 95206 / 9 am to 4 pm
- D. Train the Trainer // Virtual Training / November 20th / Schedule TBD
- E. DECM and Christmas Party // December 14th, 2019 / Schedule TBD
- F. Toastmaster Leadership Institute and Club Officer Training // Various / Please check district39.org

XIII. Adjournment: The meeting was adjourned at 11:12 am.