



# District Executive Committee Meeting MEETING MINUTES March 14<sup>th</sup>, 2020

**District Director**

Wes Johnson, DTM

**Program Quality Director**

Kristi Beres, DTM

**Club Growth Director**

Nancy Potts, DTM

**Administrative Manager**

Katherine O’Ray, ACB, ALB

**Finance Manager**

Renee Fink, DTM

**Public Relations Manager**

Patricia Berlant, CC

**Logistics Manager**

Michelle Kumar, DTM

**District Parliamentarian**

Rick Sydor, DTM, PID, RP

**Imm. Past District Director**

Jane Taff, DTM

**District 39 Toastmasters**

[www.district39.org](http://www.district39.org)

**Toastmasters International**

[www.toastmasters.org](http://www.toastmasters.org)

**District Mission**

We build new clubs and support all clubs in achieving excellence.

**I. Call to Order:**

District Director Wes Johnson called the meeting to order at 8:03 am.

**II. Inspirational Moment:**

The inspirational thought was presented by Division H Director, Jonathan Faridian.

**III. Reading of the District Mission Statement:**

The District Mission Statement was read by Division H Director, Jonathan Faridian.

**IV. Roll Call and Certification of Quorum:**

Katherine O’Ray conducted the roll call. David Meigel validated the members present. A quorum was reached.

	NUMBER PRESENT	TOTAL IN QUORUM	PERCENTAGE IN ATTENDANCE
QUORUM MEMBERS	31	55	56
District Officers	6	7	86
Division Directors	8	10	80
Area Directors	17	38	45

**V. District Leadership Reports:**

- A. Administration Manager Katherine O’Ray presented the February 8<sup>th</sup>, 2020 DECM meeting minutes – corrections can be made at any time– accepted as distributed.
- B. Finance Manager Renee Fink presented the March 14<sup>th</sup>, 2020 Finance Report.
  - Area Directors can send their expense reports and receipts to their Division Director. Expense report forms are found on the D39 website. <https://www.district39.org/wp-content/uploads/Voucher-for-Reimbursement-ffe.pdf>
  - The Division Directors who are looking to access their Concur account can sign into Concur Solutions, input their username which is their membershipnumber@Toastmasters.org and then click on forgot password. <https://www.concursolutions.com/nui/signin>
- C. Patricia Berlant presented the Public Relations report.
- D. Club Growth Director Nancy Potts, DTM presented the Club Growth report.
  - Dues are due. Please have your club submit your dues. If you have not paid your dues by March 30<sup>th</sup>, you will be locked out of pathways. (Update – TI has extended this deadline to April 30<sup>th</sup>.)
  - The Rotarian District Conference for Northern Nevada and East California has been postponed. Please contact your local Rotary club.
  - Legacy members, please submit your application for DTM. All awards must be sent in on or before June 30<sup>th</sup>, even pending awards.

- E. Program Quality Director Kristi Beres presented the Program Quality report.
  - Training numbers this year are up by 8 percent from last year.
  - If Area Directors are finding that their clubs are not meeting, please contact Wes, Kristi, or Nancy.
  - Aaron Beverly is still planning to attend. (Update – postponed as directed by TI.)
  - Spring Conference hasn't been cancelled. (Update – postponed as directed by TI.)
  - Naomi Takeuchi still planning to attend. (Update – postponed as directed by TI.)
- F. District Director Wes Johnson presented the District Director report.
  - The Division Contest speeches will be recorded. Joey Waldrop sent out AV forms that need to be signed by the contestants.

#### **VI. Parliamentarian Report:**

- A. Rick Sydor presented the Parliamentarian Report

#### **VII. Division Director Reports:**

- A. Division A report – Anthony Lucido – Written Report in packet.
- B. Division B report – Angie Rodriguez, DTM presented the Division B report.
- C. Division C report –Yuki Arends - presented the Division C report.
  - 75% of Area Directors have been confirmed for next year.
  - Still struggling with membership – looking into building a team to work on Division C membership.
- D. Division D report – Ed Johnson, DTM – presented the Division D report.
  - The Division D Speech Contest is still being held. (Update – postponed as directed by TI.)
  - Team Travis has not been meeting.
  - Delta Breeze Speech Contest is scheduled for April 8<sup>th</sup>. Pending ruling from the prison warden.
- E. Division E report – Julie Mattox, DTM – presented the Division E report.
  - Special recognition to CalVET and William Hovey.
- F. Division F report – Marianne Ward – presented the Division F report.
- G. Division G report – Jag Nagendra – No Report.
- H. Divisions H report – Jonathan Faridian – presented the Division H report.
  - Speech Contest has been postponed. Rescheduled for April 3<sup>rd</sup>. (Update – postponed as directed by TI.)
  - Area Reports are being completed.
- I. Division I report – Donna Lewis– presented the Division I report.
  - Working on Area Director Visits. Dennis Andrade has submitted all of his reports.
  - Started succession planning.
- J. Division J report – William Dean, DTM presented the Division J.
  - Current membership is 326. Most of the growth has occurred in clubs which have club coaches.

#### **VIII. Committee Reports:**

- A. District Leadership Committee (DLC) – Noralee Cole
  - Candidates for the 2020 – 2021 Toastmaster year have been interviewed.
  - Noralee Cole stated: 'I assert that the following people have submitted the correct forms and are eligible for their respective offices. In addition any of these candidates are eligible to run from the floor for any vacant positions. No other members were interviewed except the one (they) may interview on Monday.'
    - District Director: Edward Johnson, Kristi Beres
    - Program Quality Director: Jon Cullifer, Nancy Potts

- Club Growth Director: Denise Alder Gutherz, Donna Lewis, Katherine O'Ray, Marianne Ward, Patricia Peters Berlant
  - Divisions: A-Kathleen Sandoval, B-Vacant, C-Kelly Cummings, D-Vacant, E-Vacant (there is one more candidate we may interview), F-Vacant, G-Patricia Knight and Jag Nagendra, H-Reham Newar, I-vacant, J-Kenneth Bradshaw
- B. Realignment Committee: Wes Johnson presented the Realignment Committee report.
- Waiting for information about the renewals to help the committee make more informed decisions.
  - Any questions can be emailed to [Wes.Johnson@district39.org](mailto:Wes.Johnson@district39.org) or [Jill.Fay@district39.org](mailto:Jill.Fay@district39.org).
- C. Procedures and Standing Rule Committee: Rick Sydor presented the Procedures and Standing Rules Committee Report.
- Standing rules can be changed by majority at the business meeting, if we have a quorum.
  - Changes can be made before or on the floor at the business meeting.
- D. Spring Conference - April 17th and 18th, 2020 (Update – postponed as directed by TI.)

**IX. Unfinished Business – None**

**X. New Business:**

- A. Division contest are going to be recorded. The speeches will be published via the U-Tube channel as soon as the speakers allow the speeches to be posted on the District U-Tube. More information to follow.
- B. Video Candidate Showcase. There will be an interview with each of the nominated candidates. It will be recorded on video and then posted on the U-Tube website so all the candidates can reach out to the District Council. Toastmaster International rules will be followed. If you have any questions please email [Wes.Johnson@district39.org](mailto:Wes.Johnson@district39.org).
- C. The winning speech of the District International Speech Contest will not be posted on the U-Tube website until after the Regional Speech Contest or International Speech Contest has been hosted.

**XI. Announcements:**

- A. ~~DECM Meeting (Cancelled)~~  
~~May 9, 2020~~  
~~9:30 a.m. – 11:00 a.m.~~
- B. Spring Conference ' RISE UP (Update – postponed as directed by TI.)  
~~April 17 & 18, 2020~~
- C. District Council Meeting ( Rescheduled to Virtual Meeting on May 9<sup>th</sup> 9:00 – 1:00 pm)  
~~April 18, 2020~~

**XII. Adjournment:** The meeting was adjourned at 9:25 am.