



District 39 Leadership Committee (DLC)

DLC REPORT TO DISTRICT EXECUTIVE COMMITTEE

Date: **August 28, 2023**
To: **District 39 Executive Committee**
Subject: **District Nominations Schedule – Timeline of Activities for District 39**

Protocol 9.0: District Campaigns and Elections screen capture below. Additional information about the District Leadership Committee is available [here](#).

Protocol 9.0: District Campaigns and Elections

DATE	ACTION
No later than November 1	District Director appoints District Leadership Committee (DLC) Chair.
No later than December 1	DLC members are recommended by the DLC Chair and approved by the District Director.
No later than January 15	Call for candidate declarations.
*See Below	Deadline for candidates to declare intent to run.
March 15–June 1	District Council annual meetings occur (actual dates set by each District).
Six weeks prior to election date	DLC notifies District Director of nominated candidates
Four weeks prior to the election date	DLC report and biographical forms are emailed to all members of the District Council and posted on the District website. Eligible floor candidates shall declare their intent to run in writing to the DLC Chair after the DLC report has been published and at least one (1) week prior to the annual District Council meeting.
July 15	Deadline to submit District Leader Agreement and Release Statements and District Leader rosters to World Headquarters.

*Determined by the DLC Chair and announced to the members of the clubs in the District.

District 39 Activities and Published Dates:

WHQ DATE	DISTRICT 39 DATE	ACTION	Status
No later than November 1	9/1/2023	District Director appoints District Leadership Committee (DLC) Chair.	Completed 7/1/2023
No later than December 1	10/16/2023	DLC members are recommended by the DLC Chair.	In Progress

DLC REPORT TO DISTRICT 39 EXECUTIVE COMMITTEE

August 28, 2023

WHQ DATE	DISTRICT 39 DATE	ACTION	Status
No later than December 1	12/1/2023	DLC members are approved by the District Director. North Division: TBD East Division: TBD South Division: TBD West Division: TBD Central Division: TBD Outside District 39, Region 1 District: TBD	
No later than January 15	1/8/2024	Call for candidate declarations.	
*See [Above]	2/12/2024	Deadline for candidates to declare intent to run, determined by the DLC Chair and announced to all members of District 39.	
Six weeks prior to election date	4/3/2024	DLC notifies District Director of nominated candidates.	
Four weeks prior to the election date	4/17/2024	DLC report and biographical forms are emailed to all members of the District Council and posted on District 39 website.	
Four weeks prior to the election date	5/8/2024	Eligible floor candidates shall declare their intent to run in writing to the DLC Chair after the DLC report has been published and at least one (1) week prior to the annual District Council meeting.	
[Not Specified]	5/9/2024	Attendance at Optional Virtual Candidate Showcase.	
March 15–June 1	5/15/2024	District Council annual meetings occur (actual dates set by each District).	
July 15	5/22/2024	Deadline to submit District Leader Agreement and Release Statements and District Leader rosters to World Headquarters.	

Current DLC Tasks:

- ☐ Remaining committee members are appointed no later than December 1, 2023.
 - Determine committee meeting schedule and conduct meetings as defined.
- ☐ DLC members seek qualified members, in addition to candidates who announce their intention to run for office.
- ☐ The committee may request a list of all Past District Leaders from their District Director, who may request such a list from listrequest@toastmasters.org. This will help to identify potential qualified candidates who may not have been recent leaders but may again be interested in serving.
- ☐ The DLC interviews all known candidates for each elected position.

Respectfully submitted,



Denise Alder Guthertz, DTM, Immediate Past District Director
DLC Chair 2023-2024