



# District Virtual Council Meeting MINUTES September 11, 2021 9:00 a.m. – 11:00 a.m. Pacific Time

## **District Director**

Nancy Potts, DTM

## **Program Quality Director**

Denise Alder Gutherz, IP2

## **Club Growth Director**

Lance McMahan, DTM

## **Administration Manager**

Minda Fernish, DTM

## **Finance Manager**

Kristine Porter, PM1

## **Public Relations Manager**

Veena Vijayaraj-Kadidal, DTM

## **Logistics Manager**

Cindy Hatano, VC2

## **District Parliamentarian**

Rick Sydor, PID, DTM, RP-R

## **Immed. Past District Director**

Ed Johnson, IPDD, DTM

## **District Mission**

*"We build new clubs and support all clubs in achieving excellence."*

## **Toastmasters Brand Promise**

*"Empowering individuals through personal and professional development."*

## **District 39 Toastmasters**

[www.district39.org](http://www.district39.org)

## **Toastmasters International**

[www.toastmasters.org](http://www.toastmasters.org)

## CALL TO ORDER

District Director Nancy Potts called the meeting to order at 9:00a.m.

## WELCOME

Nancy Potts welcomed guests and dignitaries.

Mark Lucas, Region 1 Advisor

Sondra Nunez, Past Regional Advisor

Rick Sydor, PID, RP-R

Ed Johnson, IPDD

George Jarosik, PDD

Brian Hatano PDG

Joey Waldrop, PDD

Russ Steele, PDG

Louise Houdelette, PDG

Gary Pettigrew, PDG

## PROTOCOLS

Linda Bedell explained online meeting guidelines.

1. Rename yourself in the following format: District Position, Name. [Example: District Director, Nancy Potts]
2. Keep your mic muted unless you are speaking.
3. For Technical Support, chat with Zoom Master.
4. Do NOT use "chat with everyone" as it is very distracting during the meeting.
5. Turn off your video if doing something distracting.
6. Comments during debate will be limited to 2 minutes.

Without objection, Nancy Potts appointed Russ Steele as Zoom Master; and Mike Sullens and Minda Fernish as timers.

## PLEDGE AND INSPIRATIONAL THOUGHT

The Pledge of Allegiance was lead by David Betowski. Today is the 20<sup>th</sup> anniversary of 9/11. David lead a moment of silence for the victims and for those lost in the war on terror.

## READING OF DISTRICT MISSION STATEMENT

Claire Steppat read the District Mission Statement, "We build new clubs and support all clubs in achieving excellence."

## MOMENT OF SILENCE

Nancy Potts asked for a moment of silence for members and friends that have passed since the Spring Council Meeting.



## HOUSEKEEPING

Without objection, Minda Fernish and Russ Steel were appointed as tellers. Mike Sullens and Linda Bedell were appointed as timers.

## CREDENTIALS COMMITTEE REPORT

Sue Eisner, chair

- 125 Clubs in good standing
- 42 clubs needed for quorum
- 84 club votes required for quorum
- 89 pre registered club votes issued
- YES**, club quorum requirements were met
- 55 delegates at large
- 43 pre registered delegate votes issued
- 132 Total ballots available

The Credentials report was adopted without objection

## COUNCIL MEETING STANDING RULES

The Standing Rules were posted on the District website and were explained by Rick Sydor, Parliamentarian. With no objection, the Council Meeting Standing Rules were adopted.

## CONFIRMATION OF APPOINTED DISTRICT OFFICERS

Without objection, the following appointed District Officers were approved

Public Relations Officer Veena Vijayaraj-Kadidal

Administration Manager Minda Fernish

Finance Manager Kristine Porter

Division Directors

Division A Louisa Swann

Division B Laura Gregory

Division E Nisreen Jaradat

Division H Michael Lamont

Division I Jim Prestwood

Area Directors

A11 Michael Sullens

A12 Kathleen Sandoval

A13 Jim Swann

A14 Art Grossman

B21 Paula Murphy

B23 William Inman

C31 Lisa Diamond

C32 Lauren Carly

D41 Morgan Hathaway

D42 Justin Gomez  
D43 Victoria Burruel  
E51 Louise Houdelette  
E53 Donna Lewis  
F62 Robyn Dyer-Oliver  
D63 Divya Venugopalan  
G71 Grace Frache  
G72 Sheikh Zulkader  
G74 Rose Cooke  
H81 Gregory Ruiz  
H82 Tammy Pickens  
H84 Mandaris Moore  
I91 Deborah Littleton  
I92 Kristin Bahler  
I93 Ann Owens  
I94 Susan Sontra  
J01 Lieutenant Coopwood  
J02 Rashmi Sahoo  
J03 Eva Clark  
J04 Cheri Long  
J05 Rozaida O'Neil

#### ADOPTION OF AGENDA

The meeting agenda was adopted as posted.

#### MINUTES APPROVAL COMMITTEE

Without objection, the Chair appointed Mike Sullens, Rick Sydor, and Russ Steele to the District Minutes Approval Committee.

#### APPROVAL OF SPRING COUNCIL MINUTES

Without corrections, the Minutes of the District Executive Council, May 22, 2021, were adopted as posted on the District website.

#### YEAR END 2020-2021 AUDIT REPORT

Donna Lewis, Chair

Due to changes to software at WHQ, no final audit report is available. The report will be submitted and available at the Spring Council meeting.

#### TREASURER'S REPORT

Kristine Porter, Finance Manager

The District Reserve Statement for June 2021 was \$68,069.34.

For more details, please see Kristine's report as posted on the website.

#### ADOPTION OF THE DISTRICT BUDGET 2021-2022

The budget was made available to the voting delegates, on the D39 website.

Denise Alder-Gutherz, PQD, gave a brief overview and was available for any questions. The total budget is \$43,790. All TI recommended percentages were met. There were no questions. Without objection, the budget was approved. It will be submitted to Toastmasters International before September 30, 2021.

## DISTRICT SUCCESS PLAN 2021-2022

The Success Plan was made available to the voting delegates on the D39 website.

Lance McMahan, CGD, gave a brief overview. There was no discussion or questions. Without objection, the motion to approve the 2021-2022 District Success Plan was approved. It will be submitted to Toastmasters International before September 30, 2021.

## COMMITTEE REPORTS

District Leadership Committee, Ed Johnson, IPDD, chair

- The District Leadership Committee will be appointed before December 1, 2021.
- A letter of interest was sent to the Division Directors, 9 of 10 Directors responded.

Alignment Committee, Jill Fay, DTM, chair

- There is no report of any new status.
- Jill is working with Lance McMahan, CGD, and Joey Waldrop, PDD.

Parliamentarian Report, Rick Sydor, PID, RP-R

- The Board of Directors declared the Spring Council Meeting and all District speech contests will be virtual.
- A member may serve in only one position within the District Executive Committee.
- Dan Rex, CEO, share that in 2022 we can expect new educational content.
- There is a newly updated Club Success Plan and Club Visit Report tool.

## DISTRICT OFFICER REPORTS

Public Relations Manager, Veena Vijayaraj-Kadidal

- Veena was not present, no report submitted.

Club Growth Director, Lance McMahan

- 44 clubs have added 75 members since July 1
- Rose Cooke, A74 Director, completed first Club Visit Reports(3)
- Club Coach/Mentor training October 16
- 125 clubs in District
- 9 clubs have 0 members
- 6 clubs have low membership
- 49 clubs have 1-12 members
- "Wheel of Clubs" spin for clubs with 8 members submitted by 9/8
  - o Winners are Kaiser Thrive Talkers, CT Speaks, Speaking Machine
- For more details, please see Lance's report posted on the website.

Program Quality Director, Denise Alder-Gutherz

- Congratulations to newest DTM's, Gukleena Bakshi, Dee Frewert, Jag Nagendra
- 91 of 125 clubs have minimum 4 officers trained
- 15 clubs have 7 of 7 trained
- Save the Date events
  - o 9/18 Area and Division Director training
  - o 9/29 Speech contest training
  - o 10/23-11/20 Division Humorous Speech contests
  - o 11/6 TLI. Keynote trainer, Sheryl Roush, DTM, PID, Accredited Speaker will present "Market Like a Pro: How to Promote Your Club to Potential Members". Clubs may submit flyers to be used in the presentation.
- For more details, please see Denises report posted on the website.

District Director, Nancy Potts

- Zoom accounts. Last year, the District purchased 2 zoom accounts per Division. Those accounts are still available for clubs to use. Since there are zoom accounts available, there will be no reimbursements if a club chooses to purchase their own account.

- Area Directors. Three leaders volunteered to take two roles, Laura Gregory, Donna Lewis, Morgan Hathaway. On July 1, TI passed a rule that a member can only serve in only one position.
- 7 Areas still need a Director
- Congratulations to Sondra Nunez and George Jarosik, recipients of the President Citation Award.
- Thank you to the newest club coaches, Melanie Stark and Donna Lewis.
- All Humorous speech contests, except at the club level, will be virtual.
- The October DECM will be virtual, December may be hybrid.
- For more details, please see Nancys report posted on the website.

#### Region 1 Director, Mark Lucas

- The District has a made a good start this year.
- Leaders have been trained and are ready to support clubs.
- Don't let the virtual environment dissuade clubs from moving forward. Virtual meetings are the new norm.
- Nancy Potts asked about members being able to pay their own dues on line. Mark said, "It's in the works, no date, but coming soon."

#### UNFINISHED BUSINESS

There was no unfinished business.

#### NEW BUSINESS

There was no new business.

#### ANNOUNCEMENTS

- Please register for each DECM, one registration does not cover multiple meetings.
- Next DECM October 9, 2021
- Next DEC May 14, 2022
- A Hybrid Spring Conference is planned for Divisions A/B.

#### ADJOURNMENT

Meeting was adjourned at 10:24

Minda Fernish, DTM  
Administration Manager, 2021-2022