



# District Executive Committee Meeting

## AGENDA

March 14, 2020

8:00 a.m. – 9:30 a.m.

### District Director

Wes Johnson, DTM

### Program Quality Director

Kristi Beres, DTM

### Club Growth Director

Nancy Potts, DTM

### Administrative Manager

Katherine O'Ray, ACS, ALB

### Finance Manager

Renee Fink, DTM

### Public Relations Manager

Patricia Berlant, ACB, ALB

### Logistics Manager

Michelle Kumar, DTM

### District Parliamentarian

Rick Sydor, DTM, PID, RP

### Imm. Past District Director

Jane Taff, DTM

### District 39 Toastmasters

[www.district39.org](http://www.district39.org)

### Toastmasters International

[www.toastmasters.org](http://www.toastmasters.org)

### District Mission

We build new clubs and support all clubs in achieving excellence.

- |       |  |                        |
|-------|--|------------------------|
| I.    | Call To Order  | Wes Johnson, DTM       |
| II.   | Inspirational Thought  | Jonathan Faridian      |
| III.  | Reading of the District Mission Statement                    | Jonathan Faridian      |
| IV.   | Roll Call and Certification of Quorum                        | Katherine O'Ray        |
| V.    | District Officer Reports                                     |                        |
|       | A. Administration Manager – February 8 <sup>th</sup> Minutes | Katherine O'Ray        |
|       | B. Finance Manager   | Renee Fink, DTM        |
|       | C. Public Relations Manager                                  | Patricia Berlant       |
|       | D. Club Growth Director                                      | Nancy Potts, DTM       |
|       | E. Program Quality Director                                  | Kristi Beres, DTM      |
|       | F. District Director   | Wes Johnson, DTM       |
| VI.   | Parliamentarian Report                                       | Rick Sydor, DTM PID RP |
| VII.  | Division Director Reports                                    |                        |
|       | A. Division A  | Anthony Lucido         |
|       | B. Division B  | Angie Rodriguez, DTM   |
|       | C. Division C  | Yuki Arends            |
|       | D. Division D  | Ed Johnson, DTM        |
|       | E. Division E  | Julie Mattox, DTM      |
|       | F. Division F  | Marianne Ward          |
|       | G. Division G  | Jagadish Nagendra      |
|       | H. Division H  | Jonathan Faridian      |
|       | I. Division I  | Donna Lewis, DTM       |
|       | J. Division J  | William Dean, DTM      |
| VIII. | Committee Reports  |                        |
|       | A. District Leadership Committee                             | Noralee Cole, DTM      |
|       | B.. Realignment Committee                                    | Wes Johnson            |
|       | C. Procedures/Standing Rules Committee                       | Rick Sydor, DTM PID RP |
|       | D. Spring Conference Committee                               | Minda Fernish, DTM     |
| IX.   | Unfinished Business  | Wes Johnson, DTM       |
| X.    | New Business   | Wes Johnson, DTM       |
| XI.   | Announcements  |                        |
|       | A. Next DECM Meeting   | Wes Johnson, DTM       |
|       | May 9, 2020 at 9:30 a.m. – 11:00 a.m.                        |                        |
|       | D. Spring Conference – RISE UP                               |                        |
|       | Date: April 17 – 18, 2020                                    |                        |
|       | E. District Council Meeting                                  |                        |
|       | Date: April 18, 2020 // TBD                                  |                        |
| XII.  | Adjournment  | Wes Johnson            |



# District Executive Committee Meeting

## MEETING MINUTES

### February 8<sup>th</sup>, 2020

**District Director**

Wes Johnson, DTM

**Program Quality Director**

Kristi Beres, DTM

**Club Growth Director**

Nancy Potts, DTM

**Administrative Manager**

Katherine O'Ray, ACB, ALB

**Finance Manager**

Renee Fink, DTM

**Public Relations Manager**

Patricia Berlant, CC

**Logistics Manager**

Michelle Kumar, DTM

**District Parliamentarian**

Rick Sydor, DTM, PID, RP

**Imm. Past District Director**

Jane Taff, DTM

**District 39 Toastmasters**

[www.district39.org](http://www.district39.org)

**Toastmasters International**

[www.toastmasters.org](http://www.toastmasters.org)

**District Mission**

We build new clubs and support all clubs in achieving excellence.

**I. Call to Order:**

District Director Wes Johnson called the meeting to order at 2:00 pm.

**II. Inspirational Moment:**

The inspirational minute was tabled.

**III. Reading of the District Mission Statement:**

The Toastmaster International Mission Statement was read by the Administration Director Katherine O'Ray.

**IV. Roll Call and Certification of Quorum:**

Katherine O'Ray conducted the roll call. David Meigel validated the members present. A quorum was reached when two additional members signing on.

	NUMBERS PRESENT	TOTAL IN QUORUM	PERCENTAGE IN ATTENDANCE
QUORUM MEMBERS	28	55	51
District Officers	6	7	86
Division Directors	6	10	60
Area Directors	16	38	42

Guests: Rick Sydor, DTM PID, David Meigel, DTM, Connie Leni, DTM

**V. District Leadership Reports:**

- A. Administration Manager Katherine O'Ray presented the January 11, 2020 DECM meeting minutes – accepted as distributed - corrections can be made at any time.
- B. Finance Manager Rene Fink presented the January 11th, 2020 Finance Report.
  - The Fall Summit had a profit \$732.31. Some members absorbed some expenses and the district appreciates that.
  - Expense reimbursements must be submitted no later than 60 days after they have been incurred.
- C. Patricia Berlant presented the Public Relations report.
  - George Jarosik, Webmaster, is making the website secure. Changing the website URL from http to https. May need to change your computer's favorite.
- D. Club Growth Director Nancy Potts, DTM presented the Club Growth report.
  - John Green, DTM offered District 39 a booth at the Rotarian District Conference for Northern Nevada and East California. Open to all District 39 members to participate at a Toastmaster booth in the House of Friendship on April 24-28, 2020 at the Nugget in Sparks Nevada.

- E. Program Quality Director Kristi Beres presented the Program Quality report.
- Encourage Vice Presidents Education to have club members to enroll in Pathways
  - Legacy members, those being close to their DTM must submit their awards between June 1<sup>st</sup> and June 30<sup>th</sup>, 2020. This is especially important for Club Coaches and Area Directors. If you wait until July 1<sup>st</sup>, 2020 you will not receive your DTM.
  - Send all your contestants a copy of the judge's ballot so that they know how they are being judged.
  - Awards are being distributed.
- F. District Director Wes Johnson presented the District Director report.
- Important Dates to Remember:

Deadline	Days left	Weeks left	Activity
February 29	22	3 weeks	Last day Club Officer Training
March 01	23	3 weeks	DTM submitted to TI (DTM Medallions ordered March 6)
March 31	53	7 weeks	Membership renewals
April 17	70	10 weeks	District Spring Conference
May 31	114	16 weeks	Club Visit reports submitted
June 30	144	20 weeks	End of Toastmaster Year

## VI. Parliamentary Report:

- A. Rick Sydor presented the Parliamentary Report
- Encourage legacy member to get their educational completions submitted to Toastmaster International [Toastmaster magazine – page 7.](#)
  - Digitalization of the business cards and the banner was a great success. For more information on digitization of the business letters, meeting minutes, etc., can be found in the [Leader Letter.](#)
  - David Meigel and Rick are working on the spring conference business script. Names of volunteers are needed to create the business script.
  - Legacy DTMs received after the Spring Conference deadline may be recognized but they will receive their award at another time.

## VII. Division Director Reports:

- A. Division A report – Anthony Lucido - No report.
- B. Division B report – Angie Rodriguez, DTM
- Finished the fourth Division B Club Officer Training and Toastmaster Leadership Institute today.
  - One more COT/TLI will be hosted on February 29<sup>th</sup> by Division A on February at the UNR.
- C. Division C report – Minda Fernish for Yuki Arends.
- Two Area Contests and one training have been scheduled this month.
  - Have secured a Division C Director candidate.
- D. Division D report – Ed Johnson, DTM – report in addendum.
- Membership has increase 24 members since December.
  - Division D had 32% Pathways adoption in December. They are at 50 % Pathways adoption this month.
  - Pathways training will be scheduled in the near future. The training will be interactive. Date and Time to be posted on the website.
- E. Division E report – Julie Mattox, DTM – report in addendum
- Division E training - 75 officers were trained.
- F. Division F report – Marianne Ward – report in addendum

- G. Division G report – Jag Nagendra – No Report
- H. Division H report – Jonathan Faridian
  - Club reports on time
  - Volunteers needed for speech contests
- I. Division I report – Donna Lewis– No report.
- J. Division J report – William Dean, DTM
  - 307 member end of January, 12 clubs more paid members than they had at the end of June.
  - 7 clubs with 12 or fewer members, 5 have club coaches.
  - 2 clubs with club coaches now have over 12 members
  - Club Officer Training on February 29<sup>th</sup>.

#### **VIII. Committee Reports:**

- A. District Leadership Committee (DLC) – Wes Johnson for Noralee Cole
  - District Leadership Committee has been posted. Please do not contact about campaigning.
  - Committee prepared to do interviews next week.
  - Candidates will be announced the first week of March.
- B. Procedures and Standing Rule Committee:
  - Need volunteers to revise the outdated Procedures.
  - Need your input so changes can be introduced at the spring conference.
  - Contact Rick at [tmsydorpid@aol.com](mailto:tmsydorpid@aol.com).
- C. Spring Conference - Minda Fernish - April 17<sup>th</sup> and 18<sup>th</sup>, 2020 – Holiday Inn Express and Suites
  - Last week the committee met at the facility to see they layout
  - 72 full conference tickets sold. Only 78 are left. Conference capped at 150.
  - Will need to promote conference at contests. Talking points are available.
  - Three educational sessions.
    - Aaron Beverly, Storytelling
    - Reid Walley, Overcoming Self Doubt
    - Cara Lane, Title to TBD.
  - For more information, please contact Minda at [mfernish@gmail.com](mailto:mfernish@gmail.com)

#### **IX. Unfinished Business – None**

#### **X. New Business:**

- A. Audit Committee – Submitted for TI review, narratives on TI questions, reviewed by TI and then will be sent to the Audit committee.
- B. Realignment Committee – volunteers needed – please contact Wes at [Wes.Johnson@District39.org](mailto:Wes.Johnson@District39.org).

#### **XI. Announcements:**

- A. DECM // ~~March 7<sup>th</sup> 8:00 am – 9:30 am~~ // Online (Revised to March 14<sup>th</sup> at 8:00 am – 9:30 am)
- B. Club Officer Training – reported previously
- C. Speech Contest – reported previously
- D. Spring Conference – reported previously
- E. District Council Meeting Business meeting will be hosted on April 18, time TBD.

#### **XII. Adjournment:** The meeting was adjourned at 2:58 pm.



**Renee Fink, DTM**  
Finance Manager 2019-2  
District 39 Toastmasters  
[finance@district39.org](mailto:finance@district39.org)

## **District 39 Toastmasters Finance Manager Report March 14, 2020**

**Account balances through January 31, 2020 were as follows:**

Cash, Pay Pal Account	\$ 4,012.44
District Reserve	<u>\$ 48,042.68</u>
<b>Total Cash &amp; Reserve</b>	<b>\$ 52,055.12</b>

We must hold a minimum District Reserve of \$14,420 for the Toastmaster year 2019-2020. This leaves \$37,635.12 in Available Funds.

### **Mid-year Audit:**

The mid-year audit was completed and the audit report, certificate and narratives were filed with Toastmasters International Finance department.

### **Reminder about Expense Reimbursement:**

Expense reimbursement submissions are due **no later than 60 days** from when the expense was incurred with the exception of the month of June, where all expenses need to be submitted no later than July 31, 2020. Thank you to everyone who promptly submits their expenses. I greatly appreciate it.

Please let me know if you have any questions. You can email me at [finance@district39.org](mailto:finance@district39.org).

*Renee Fink*

**Renee Fink, DTM  
District 39 Finance Manager 2019-2020**



# District Executive Committee Meeting

March 2020

## Public Relations Report

### Organization:

Public Relations Manager: Patricia Peters

Webmaster: George Jarosik. Amrik Chima

Social Media Chair: Lynda Davis Mendez

Audio Visual Chair: Joey Waldrop

Newsletter Chair: pending

Branding Task Force and Committee: with Wes Johnson, George Jarosik, Kathie O'Ray and John Pasamonte.

### Objectives:

- Branding Task Force Committee Meetings – Bi-monthly: Roles, responsibilities and deliverables are forthcoming.
- Talk up Toastmasters Feb. 1 – March 31. Add five new, dual or reinstated members. Receive “Talk up Toastmasters” ribbon. Qualifying clubs also earn a 10% discount off their next club order (discount code expires six months from the date of issue/not valid with any other offer). Thank you, Lynda, for posting!
- Dues are due – Toastmasters International is accepting membership dues for the April renewal period. Submit a minimum of eight renewals by March 31.
- A/V Team – annual review of responsibilities, making adjustments and improvements, adding technology, thus providing new deliverables.
- Contest season is upon us – our A/V Team is very busy.
- Formulate District newsletter team and editorial committee
- Publish first newsletter Spring/Summer
- YouTube – activated! Thank you, George. Subscription details are forthcoming.

Respectfully submitted,

Patricia Berlant (née Peters)

Public Relations Manager





**Nancy Potts, DTM**

Club Growth Director 2019-2020

District 39 Toastmasters

[nancy.potts@district39.org](mailto:nancy.potts@district39.org)

## **Club Growth Director Nancy Potts DTM District Executive Committee Meeting Report March 14, 2020**

- Team Members
  - Club Quality Chair: Bob Blymyer DTM
  - Club Coach Chair: Min Wu DTM
  - Club Extension Chair: Jonathan Cullifer DTM
  - Club Demo teams: Rick PID & Vanessa Sydor. Cindy & Brian Hatano PDG, various members
- Challenges/Goals:
  - Retain and build club membership
  - Build new clubs and help charter clubs already in the process. Three have chartered.
  - Recognize accomplishments of members, clubs, Divisions and District. (Incentives recognitions.)
- Accomplishments/Recognition:
  - Winter Wonderland Summit turned a profit. Thank you, John Davis, for securing a \$400 donation from REMSA to offset Summit UNR room rental and security costs. Revenues \$2,220 and Expenses \$2147.10 Adjustments for DECM and Training not applied nor subtracted from Summit expenses.
  - April Dues are due by March 31, 2020. Remember paid clubs today can still be lost if they don't pay their April Dues. Membership is currently at 3893 our base is 5,535 District 39 needs 5,619 for distinguished. 03/11/2020 Report: 66 Clubs have submitted at least eight members' dues Verified Complete; 29 clubs Low-Minimum requirement not yet met"; 34 clubs "Renewals not here"; 29 clubs "Ineligible"; Our goal: No club left behind. Club base is 154. We need 156 for Distinguished.  
[http://reports.toastmasters.org/reports/dprReports.cfm?r=15&d=39&s=Renewal\\_Status&sortOrder=0](http://reports.toastmasters.org/reports/dprReports.cfm?r=15&d=39&s=Renewal_Status&sortOrder=0)
  - Congratulations! Welcome to our newest club "Simply the Best" 7711921 (12/30/19) Wilton, Sponsors: Abdul-Rashed & Bustamam Theodore J Olen and Mentors: Joey Waldrop & Linda Ruiz; Plus in Sacramento; 7314857; Speakers of the House #7445025 10/14/19 Sponsor Marianne Ward and Mentors Katherine Wells & Jennifer Swiden; Thunder Masters #7538467 08/22/19 Sponsors Joel Moore & Chuck Sproat and Mentors George Jarosik & Hue Nguyen; The Cinnamon Toastmasters 7259249 07/01/19 Sponsors Bert Cooper & Kristi Beres. Mentors Mercy Milan & Diana Irvine.
  - Three prospective clubs have submitted applications to organize; Sacramento CA Pros Club 7725932 Sponsors Jonathan Cullifer and Reham Nawar; In Stockton 7066286. In Sacramento 7314857 We have six current District 39 leads and 32 TI leads all eight have been contacted.
  - \*Incentives for individually & club sponsoring new District 39 Club members are listed on District 39. New Club Sponsors are not eligible for this incentive. Club Coach incentives noted on same flier. Please check district39.org for all upcoming posted incentives. <https://www.district39.org/2019-district-39-incentives%20/>
  - Club Coaching opportunities are still available! April dues paid will change the actual numbers of club membership and eligibility for a club coach will change April 1st. Currently 48 clubs are eligible (12 members or less) (30.4%) of which 27 clubs don't have any assigned (56.2%) coaches. This is a Pathways and Legacy members chance to earn both District leadership and club coach credit this year only 2019-2020. Must submit "pending" award applications 06-01-20 thru 06-30-20 to achieve Legacy DTM credit. Min Lu and I are working on connecting Club Coaches with eligible Clubs. Toastmasters International reports indicate 67 assigned coaches and 15 awarded. Congratulations to all Coaches for stepping up to assist District 39 clubs. Please contact Min Wu. Min.Wu@dtsc.ca.gov or myself for more information.
- District 39 "Meetup" site currently has 333 members, 47 on our Leadership team. Public Relations Manager, Patricia Peters is our co-organizer. Information contact: [publicrelations@district39.org](mailto:publicrelations@district39.org)



## Club Growth Director Nancy Potts DTM

### \*Incentives Earned Report 03-14-2020

**Congratulations to the following clubs who submitted their dues for eight members by February 29, 2020! They earned a \$25.00 Toastmasters International Gift Certificate! Certificates will be mailed to Club President.**

20/20 Visionaries	Greater North Stockton Club 64	Roseville Communicators
Aesop's Fblers Club	Hangtown Toastmasters Club	Sacramento Green Speakers
AH Toastmasters	HIRE Speaks Out!	Sierra Advanced Speakers
Bits 'N Speeches Toastmasters	Inspired Communicators	Sierra Sunrise Club
Cal Center Communicators	Jibboom Street Club	Silver Tongue Toastmasters
CAL Speakers Toastmasters Club	Kaiser Thrive Talkers	SpeakEasy Club
CalVet Golden Bears Toastmasters	Los Oradores Toastmasters Club	Speaking Machine
Capital Communicators Club	Manteca Leadership Club	State Street Sacramento Toastmasters
Capitol Captivators Toastmasters Club	Manteca Smooth Talkers	Statement Makers Toastmasters Club
Capitol Toasters Toastmasters Club	Mather Toastmasters Club	Strictly Speaking Toastmasters
Carson Communicators Club	Old Town Talkers	TalkAways
Carson Valley Toastmasters Club	Oracle Rocklin Toastmasters	Tax Talkers Club
CT Speaks	PCAR Toastmasters	The Articulators
E-Z Speakers Club	PERSuaders Toastmasters Club	Tracy Toastmasters
Farmers Market Club	Pestmasters Toastmasters Club	Traveling Trainers Club
First Nevadans Toastmasters Club	Protalkers Toastmasters Club	Truckee Meadows Toastmasters Club
Folsom Intellectuals Club	Reno Downtowners Club	University Club
Foothill Toastmasters Club	Reveilliers Club	Voices of Lincoln Toastmasters Club
Golden State Capitol Toastmasters Club	Riverwalk ToaSTRS Toastmasters	Washoe Express Club

### **Congratulations! Club Sponsors 5 new members**

#### **First Five Clubs (January to February) earned a Bluetooth Speaker**

1. 1644909 CalVet Golden Bears Toastmasters
2. 589646 Roseville Toasters Club
3. 1575627 The Articulators
4. 9072 Tracy Toastmasters
5. 4896 Bits 'N Speeches Toastmasters

### **Congratulations! Member Sponsors 5 new members**

#### **First 10 members to sponsor 5 new members earned an Etched Ceramic Mug;**

\*Sponsor 10 new members Vacuum Insulated Bottle

\*\*Sponsoring new member numbers 8-10 to be announced as achieved

- |                                 |                 |
|---------------------------------|-----------------|
| 1. Joey Waldrop DTM             | 6 new members   |
| 2. Joyce Pope ACG. ALB          | 9 new members   |
| 3. Louise Houdelette DTM        | *10 new members |
| 4. Nancy Potts DTM              | 9 new members   |
| 5. Stephen Kim                  | 5 new members   |
| 6. Veena Vijayaraj-Kadidal, DTM | 5 new members   |
| 7. Cynthia Hatano VC1           | 8 new members   |





WHERE LEADERS ARE MADE

[www.toastmasters.org](http://www.toastmasters.org)

## Start Your New District 39 Club Today!

Ready, set, start your club. Step one - click on Application to Organize, below; fill it out and submit it. Subsequent steps are:

- Pay a one-time charter fee of \$125
- Recruit 20 or more people (age 18 and over) who want to join your club
- Designate and secure a meeting location.

And that's it! A Toastmasters International Representative will contact you to guide you through the final steps.

Request More Information <https://www.toastmasters.org/start-a-club> to find out all of the pertinent details to form your club today!

### First Club Chartered

Customized Banner Item 322 \$100+ value  
Portable Lectern Item 382 \$98+ value  
Pizza and Cake party at Division Council meeting \$100  
Portable Banner Stand Item 324 \$110+ value



### Next Four Clubs Chartered

Customized Banner Item 322 \$100+ value  
Portable Lectern Item 382 \$98+ value  
Cake party \$50  
Portable Banner Stand Item 324 \$110+ value



### Additional 15 Clubs Chartered

Customized Banner Item 322 \$100+ value  
Portable Lectern Item 382 \$98+ value  
Cake party \$50

**Wait! There is more!** All new clubs will receive a Gavel \$12+ value  
Ready to begin? Go to Start Your Club if you are all set to move forward.



**Each New Club Sponsor and Mentor name will eligible for the drawing**  
July 1, 2020 for one of the two TM Men's or Women's Core Jacket

Items 7078 or 7079 \$65 value



### For Additional Information please contact:

Club Growth Director: Nancy Potts [clubgrowth@district39.org](mailto:clubgrowth@district39.org) or

Club Extension Chair: Jonathan Cullifer [jonathan.cullifer@district39.org](mailto:jonathan.cullifer@district39.org)



WHERE LEADERS ARE MADE

[www.toastmasters.org](http://www.toastmasters.org)

## Earn Free Incentives for Individually Sponsoring new District 39 members!

Individually sponsor new members and enjoy the incentives!

### Sponsor 5 new members

First 10 Toastmasters to individually sponsor 5 new members each in any combined District 39 clubs earn an Etched Ceramic Mug

Etched Ceramic Mug

Item 360A \$10.00+ value



### Sponsor 10 new members

First 10 Toastmasters to individually sponsor 10 new members each in any combined District 39 clubs earn a Vacuum Insulated Bottle

Vacuum Insulated Bottle

Item 6916 \$16.00+ value



First 5 clubs to gain at least five new members in any of the four qualifying periods: "October to December 2019"; or "January to February 2020"; or "March to April 2020"; or "May to June 2020" will earn a Portable Bluetooth Speaker.

Portable Bluetooth® Speaker

Item 6919 \$37.00+ value



### Drawing from all new member sponsors for one Core Jacket

Each new member sponsor will be eligible for the drawing July 1, 2020 for one Men's or Women's Core Jacket Item 7078 or 7079 \$65 value.



**One event item earned per club or individual.** Please verify the sponsor side of the new members application has your information and is credited to you when new membership is entered. [New Member Application](#)

Club Coaches assigned between July 1, 2019-June 30, 2020 are eligible for a separate Core Jacket Drawing. First 20 club coaches earn a Junior Padfolio Item 6932 \$9.00+ value

**Questions:** Nancy Potts District 39 Club Growth Director [clubgrowth@district39.org](mailto:clubgrowth@district39.org)

Wait! There's more! Toastmasters International offers special recognition opportunities you will want to earn. See [Toastmasters.org](http://Toastmasters.org)

[MEMBERSHIP BUILDING PROGRAMS FOR CLUBS TOASTMASTERS INTERNATIONAL](#)

[MEMBERSHIP BUILDING PROGRAMS FOR INDIVIDUALS TOASTMASTERS INTERNATIONAL](#)

**One Team • One Path • One District**



**Kristi Beres, DTM**

Program Quality Director 2019-2020

District 39 Toastmasters

714.809.2593

[kristi.beres@district39.org](mailto:kristi.beres@district39.org)

## District Executive Committee Meeting Report March 10, 2020

Training Report- thank you Russ Steele!

	% Officers Trained	Officers Trained Rank	% Clubs with 4 Trained	4 Trained Rank
Division A	58.10%	4	73.33%	1
Division B	42.86%	9	61.54%	6
Division C	52.38%	6	25.00%	10
Division D	59.52%	3	58.33%	8
Division E	60.50%	2	64.71%	4
Division F	34.92%	10	55.56%	9
Division G	47.86%	8	70.00%	2
Division H	52.68%	5	62.50%	5
Division I	61.22%	1	60.00%	7
Division J	52.14%	7	65.00%	3
District 39 2019-2020	51.45%		62.66%	
District 39 2018-2019	46.71%		54.60%	

### Clubs with 7 of 7 Officers Trained Both Seasons- Pen Winners!

Sierra Advanced Speakers  
Toastmasters Comedy Club  
Hooker Oak  
Fairfield Suisun Orators  
Talk of NorthBay  
Delta Breeze  
Capital Communicators

Pest Masters  
Trash Talkers  
Golden State Capitol Toastmasters  
San Juan Speaks  
Speaking Machine  
Bits 'N Speeches  
Power Talkers

### Pathways Adoption rates:

	Membership	New Members	Officers
District 39	75.8%	57.51%	88.37%
Worldwide	71.4%	56.46%	84.54%

Spring Conference

Area and Division Director Trainings Scheduled for May 16, in Sacramento and June 6, in Reno



## **Be a PATHWAYS Club Champion**

### **Visit 5 Clubs- Help Members Adopt PATHWAYS**

### **Earn Toastmasters Merchandise!**

Visit and help FIVE clubs who are currently below the District 39 target of 6/7 Club Officers Adoption Rate (85.71%) and 80% total Membership Adoption Rates from July 25, 2019.



**Complete by March 31, 2020,**  
**earn a Toastmasters cap.**  
**Item 7000N. Estimated value \$22.00.**

**Complete by June 30, 2020,**  
**earn a PATHWAYS t-shirt. Item**  
**7105. Estimated Value \$13.00.**



**Use the completion form on the back page to track  
your progress.**

**Email Past District Governor Louise Houdelette**  
**[whodelou@yahoo.com](mailto:whodelou@yahoo.com) with**  
**questions or when complete.**

Deadline July 5, 2020. Maximum of  
two PATHWAYS Club Champions  
per club. One prize maximum per  
member.



## PATHWAYS Club Champion Incentive Completion Form

Pathways Club Champion: \_\_\_\_\_(name ) \_\_\_\_\_date)

Club #1 name \_\_\_\_\_ Club number \_\_\_\_\_

7/25/19 Club Adoption Rate \_\_\_\_\_% 7/25/19 Officer Adoption Rate \_\_\_\_\_%

New Club Adoption Rate \_\_\_\_\_% New Officer Adoption Rate \_\_\_\_\_%

Club #2 name \_\_\_\_\_ Club number \_\_\_\_\_

7/25/19 Club Adoption Rate \_\_\_\_\_% 7/25/19 Officer Adoption Rate \_\_\_\_\_%

New Club Adoption Rate \_\_\_\_\_% New Officer Adoption Rate \_\_\_\_\_

Officer Name \_\_\_\_\_ Signature \_\_\_\_\_ Club Office held \_\_\_\_\_

Club #3 name \_\_\_\_\_ Club number \_\_\_\_\_

7/25/19 Club Adoption Rate \_\_\_\_\_% 7/25/19 Officer Adoption Rate \_\_\_\_\_%

New Club Adoption Rate \_\_\_\_\_% New Officer Adoption Rate \_\_\_\_\_%

Officer Name \_\_\_\_\_ Signature \_\_\_\_\_ Club Office held \_\_\_\_\_

Club #4 name \_\_\_\_\_ Club number \_\_\_\_\_

7/25/19 Club Adoption Rate \_\_\_\_\_% 7/25/19 Officer Adoption Rate \_\_\_\_\_%

New Club Adoption Rate \_\_\_\_\_% New Officer Adoption Rate \_\_\_\_\_%

Officer Name \_\_\_\_\_ Signature \_\_\_\_\_ Club Office held \_\_\_\_\_

Club #5 name \_\_\_\_\_ Club number \_\_\_\_\_

7/25/19 Club Adoption Rate \_\_\_\_\_% 7/25/19 Officer Adoption Rate \_\_\_\_\_%

New Club Adoption Rate \_\_\_\_\_% New Officer Adoption Rate \_\_\_\_\_%



**Wes Johnson, DTM**  
District Director 2019-2020  
District 39 Toastmasters  
[wes.johnson@district39.org](mailto:wes.johnson@district39.org)

## District Director's Report – 2020-03-14

### 15 Weeks – Membership, Health, Contest

#### What should we focus on?

With only 15 weeks left in the Toastmaster year, where should we focus our efforts?

Deadline	Days left	Weeks left	Activity
Mar 31	18	2 weeks	Membership renewals
Apr 17	35	5 weeks	District Spring Conference
May 31	79	11 weeks	Club Visit reports submitted
Jun 30	109	15 weeks	End of Toastmaster Year

#### Coronavirus (COVID-19) updates

District 39 - [www.district39.org/covid-19-update/](http://www.district39.org/covid-19-update/)

Toastmasters - [www.toastmasters.org/resources/news-and-announcements/covid-19](http://www.toastmasters.org/resources/news-and-announcements/covid-19)

##### We are monitoring the situation

- California meeting limitations to 250 through March 31
- Smaller groups should allow for 6 feet between each other
- Some clubs are being displaced
  - Remember you can meet online during this time
- Some Area contests have been displaced
- One Division contest is being rescheduled

#### Division Contests

- Address Coronavirus concerns
  - Reduce crowd size
  - Limit Social space between people (Minimum 6 feet between each other)
- Give contestants quality experience in front of Lights, Camera, in front of live audience
- Skeleton Speech Contests - <https://www.district39.org/skeleton-speech-contest/>
  - Contest Participants only
  - No Potluck
  - Contestant speeches Video recorded, posted on YouTube once video cleared by speaker





Rick Sydor, DTM, PID, RP  
Registered Parliamentarian District 39  
[tmsydorpid@aol.com](mailto:tmsydorpid@aol.com)

## Parliamentarian's Report – March 14, 2020

Since the last DECM on Feb 8, 2020, the following Board of Directors minutes have been shared with the Toastmaster world: August 25-26, 2019 [minutes from the Denver Convention]; Jan 22, 2020 Executive Committee minutes + Jan 29, 2020 Board minutes; Feb 6 Executive Committee minutes; on March 4, 2020 both the Club Leadership & District Leadership letters were made available ~ if you did not receive it, it is available on the Toastmasters International website.

The January 29, 2020 Board of Directors minutes contains the Speech Contest Rulebook update for 2020-2021.

On March 9<sup>th</sup>, WHQ sent out information to our District Leaders + Club Officers about holding TM events. Look for direction from your elected leaders how meeting/gatherings will be handled.

On March 12<sup>th</sup>, WHQ sent out information to the District Leaders detailing how that clubs can meet "entirely online" + a format on how to hold Area/Division Speech Contests "online".

On March 13<sup>th</sup>, WHQ reported that Sondra Nunez, DTM will serve a second term as a Regional Advisor while Cindy Laatsch, DTM will continue as our Regional Advisor.

Remember to continually check the WHQ website for the latest Board of Directors minutes for the latest of what's happening on our behalf.

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In your packet you have a copy of the D39 Procedures that were last updated in November 2017 + what the Procedures Committee is proposing, created dated April 2020 to be presented and approved at the April 18, 2020 Business Meeting @ the Holiday Inn Express, Elk Grove, CA

Rick Sydor, DTM, PID, RP  
David Meigel, DTM



Division A Director Anthony Lucido

Progress Report as of 3 / 13 / 20

Division Council		
AD __1 Name: <b>Kathleen Sandoval</b>		AD __3 Name: <b>Tom Krist</b>
AD __2 Name: <b>Rowena Barcorro</b>		AD __4 Name: <b>Fred Steinman</b>
Div. __ Chief Judge Name: <b>John Velasco</b>		
Div. __ PQD Name:		Div. __ CGD Name:
Div. Council Meeting Dates: <b>4-1-2020</b>		Div. Contest Date: <b>3/21/2020</b>
Area Councils		
<b>Area Director Club Visits are Due (MM/DD/YYYY): 5/31/2020</b>		
Area __1 Number of Club Visits: <b>0</b>		Area __3 Number of Club Visits: <b>0</b>
Area __1 Council Dates:		Area __3 Council Dates:
Area __1 Contest Date:		Area __3 Contest Date:
Area __2 Number of Club Visits: <b>0</b>		Area __4 Number of Club Visits: <b>0</b>
Area __2 Council Dates:		Area __4 Council Dates:
Area __2 Contest Date:		Area __4 Contest Date:
Club Growth		
New Members: <b>24</b>		New Clubs: <b>0</b>
Club Coaches	Eligible:	Assigned:
Distinguished Club Program		
Educational Awards	Pathways: <b>24</b>	Legacy: <b>23</b>
Pathways adoption	Officers:	Members:
Milestones		
Progress		
5 clubs have achieved Distinguished-1 is already Select Distinguished 4 clubs are 1 point away from Distinguished-		
Challenges		
Full filling roles for contest season		
Recognition / Upcoming Events (Highlights)		
Division A Contest 3/21/2020		

District Mission: We Build New Clubs and Support All Clubs in Achieving Excellence.

District Goal: To Be A President's Distinguished District



Division B Director Angie Rodriguez

Progress Report as of 03 / 08 / 2020

Division Council		
AD <u>2</u> 1 Name: <b>Christina Pacifico</b>		AD <u>2</u> 3 Name: <b>Bill linman</b>
AD <u>2</u> 2 Name: <b>Carolyn Lancaster</b>		AD <u>2</u> 4 Name: <b>Britne Jenke</b>
Div. <u>  </u> Chief Judge Name: <b>Art Grossman</b>		
Div. <u>  </u> PQD Name:		Div. <u>  </u> CGD Name:
Div. Council Meeting Dates:		Div. Contest Date: <b>March 21, 2020</b>
Area Councils		
<b>Area Director Club Visits are Due (MM/DD/YYYY):</b>		
Area <u>2</u> 1 Number of Club Visits: <b>1</b>		Area <u>2</u> 3 Number of Club Visits: <b>1</b>
Area <u>2</u> 1 Council Dates:		Area <u>2</u> 3 Council Dates:
Area <u>2</u> 1 Contest Date:		Area <u>2</u> 3 Contest Date:
Area <u>2</u> 2 Number of Club Visits: <b>1</b>		Area <u>2</u> 4 Number of Club Visits: <b>2</b>
Area <u>2</u> 2 Council Dates:		Area <u>2</u> 4 Council Dates:
Area <u>2</u> 2 Contest Date:		Area <u>2</u> 4 Contest Date:
Club Growth		
New Members: <b>45</b>		New Clubs: <b>0</b>
Club Coaches	Eligible: <b>3</b>	Assigned: <b>3</b>
Distinguished Club Program		
Educational Awards	Pathways: <b>22</b>	Legacy: <b>15</b>
Pathways adoption	Officers: <b>95.58%</b>	Members: <b>86.74%</b>
Milestones		
Two clubs, Biggest Little Talkers and Protalkers are already Distinguished.		
Progress		
Carson Communicators only needs 1 paid member to be Distinguished. Carson Valley only needs two paid members to be Distinguished. Truckee Meadows only needs two Education Awards to be Distinguished.		
Challenges		
Recognition / Upcoming Events (Highlights)		
Division B contest next week March 21st. 9:00 a.m. at UNR		

**District Mission: We Build New Clubs and Support All Clubs in Achieving Excellence.**

**District Goal: To Be A President's Distinguished District**



William Dean, DTM  
Division J Director  
Bill.Dean@district 39.org

## Division J Report, March 2020

Division J started in July with 297 members. As of the start of March, we now have 316 members.

Twelve of the clubs have more paid members now than at the end of June.

Members of the 20 clubs in Division J have collectively earned 91 Pathways awards, an average of five per club. As a result, their clubs have completed 25 DCP education goals.

- Capitol Captivators has 11 Pathways awards and five DCP goals.
- PERSuaders has 17 Pathways awards and four DCP goals.
- Only three clubs have no Pathways awards.

Division J organized a Club Officer Training on Saturday, February 29. Trainers were Jake Tuschinski, Laleh Rastegarzadeh, Quinn Buniel, and Adrianna Lucero. Three dozen officers received training.

## **District Leadership Committee 2019-2020 Report to the District Executive Committee**

The District Leadership Committee is proud to announce the candidates for the 2020-2021 Toastmasters year. Much gratitude goes to the committee who volunteered to interview prospective candidates.

Rick Hsu—Division A  
Tina Machado—Division B  
Minda Fernish—Division C  
Dianne Langston—Division D  
Louise Houdelette—Division E  
Robyn Dyer-Oliver—Division F  
Deb Cullifer—Division G  
Jennifer Harris—Division H  
DawnMarie Times—Division I  
Eliza Yam—Division J

These people came up with interesting questions and were on multiple conference calls to help qualify the candidates.

I assert that the following people have submitted the correct forms and are eligible for their respective offices. In addition, any of these candidates are eligible to run from the floor for any vacant positions. No other members were interviewed.

### **District Director:**

Kristi Beres  
Ed Johnson

### **Program Quality Director**

Jon Cullifer  
Nancy Potts

### **Club Growth Director**

Patricia Peters Berlant  
Denise Alder Gutherz  
Donna Lewis  
Kathie O'Ray  
Marianne Ward

### **Division Director Candidates**

A—Kathleen Sandoval  
B—Vacant  
C—Kelly Cummings  
D—Vacant  
E—Vacant (there is one more candidate we may interview)  
F—Vacant  
G—Patricia Knight and Jag Nagendra  
H—Reham Hawar  
I—Vacant  
J—Kenneth Bradshaw

Respectfully Submitted: *Noralee Cole*, DTM, DLC Chair



Jill Fay, DTM  
Chair  
[Jill.fay@district39.org](mailto:Jill.fay@district39.org)

## **District 39 Alignment Committee 2020**

Division A – Carmen Carr  
Division B – Bill Inman  
Division C – Yuki Arends  
Division D – Ed Johnson  
Division E – Jill Fay  
Division F – Christine Gerety  
Division G – Pat Knight  
Division H – Jonathan Faridian  
Division I – Brian Hatano  
Division J – Bill Dean, Robert Delaney



## District 39 Procedures [April 2020]

1. The boundaries of this District shall be as follows: California and Nevada:
  - a. Bound on the west by District 57, on the north by Districts 7 and 15, and on the south by District 33;
  - b. Bound on the west by the Coastal Mountain Range, on the north by the Oregon state line with the exception of the State of California County of Modoc which belongs to District 7, on the east by State of Nevada Counties of Eureka, Humboldt and Landers and by the Stanislaus and San Joaquin Rivers in the State of California;
  - c. All of Carson City, Churchill, Douglas, Lyon, Pershing, Storey, and Washoe Counties of the State of Nevada, and those parts of Esmeralda, Mineral, and Nye Counties lying north of U.S. Highway 6 in the State of Nevada, including cities intersected by U.S. Highway 6; and
  - d. All of Alpine, Amador, Butte, Calaveras, Colusa, El Dorado, Glenn, Lassen, Mono, Nevada, Placer, Plumas, Sacramento, San Joaquin, Shasta, Sierra, Siskiyou, Sutter, Tehama, Trinity, Yolo, and Yuba Counties in the State of California, and that part of Solano County lying east of the foothills along Interstate Highway 680 and Highway 12 that intersects Interstate Highway 80 near Red Top Mountain Road which includes the Solano County cities of Fairfield; Suisun City, Vacaville, Rio Vista, and Dixon.
2. The Administrative Manager, Finance Manager, Public Relations Manager, and Area Directors shall be appointed and served at the will of the District Director, subject to the approval of the District Executive Committee and are confirmed by the District Council.
3. Areas shall be numbered with two digit numbers as follows: The first digit shall represent the numerical equivalent of the Division letter. The second digit shall represent the Area within the Division.
4. "All District Conferences are placed on a five-year calendar, with Spring Conferences chaired by teams consisting of two Divisions. The host Division Directors shall be Conference Co-Chairs, unless otherwise appointed by the District Director. [May 2016]

### Suggested Rotation

Spring 2020	Divisions D and I
Spring 2021	Divisions C and F
Spring 2022	Divisions A and B
Spring 2023	Divisions E and J
Spring 2024	Divisions G and H

5. At each District Council meeting, the Credentials Desk shall be closed at the time the Council meeting is called to order and no proxies shall be accepted after that time. Should a quorum not be established, the Presiding Officer may reopen the credentials desk in accordance with Robert's Rules of Order Newly Revised for the sole purpose of establishing a quorum.
6. The recipient of the "Sustained Service Award to District 39" {previously known as the Herb A. Yarborough Award}, shall be selected annually by the District Director with recommendations from Past District Governors/Directors. The Award shall be presented by the District 39 Director during the Spring Conference.
7. "District 39 shall not host a "Toastmasters Event" in the "Greater Sacramento Metro Area" which conflicts with the Sacramento County Academic Decathlon." [May 2016]
8. The Spring Conference will be held during the month of May (whenever possible)

# District 39 Procedures [November 2017]

1. The Administrative Manager, Finance Manager, Public Relations Manager, and Area Directors shall be appointed and served at the will of the District Director, subject to the approval of the District Executive Committee and are confirmed by the District Council.
2. Areas shall be numbered with two digit numbers as follows: The first digit shall represent the numerical equivalent of the Division letter. The second digit shall represent the Area within the Division.
3. "All District Conferences are placed on a five-year calendar, with Spring Conferences chaired by teams consisting of two Divisions. The host Division Directors shall be Conference Co-Chairs, unless otherwise appointed by the District Director. [May 2016]

## Suggested Rotation

Fall 2017 Division B (in progress)  
Spring 2018 Divisions E and J  
Spring 2019 Divisions G and H  
Spring 2020 Divisions D and I  
Spring 2021 Divisions C and F  
Spring 2022 Divisions A and B"

4. At each District Council meeting, the Credentials Desk shall be closed at the time the Council meeting is called to order and no proxies shall be accepted after that time. Should a quorum not be established, the Presiding Officer may reopen the credentials desk in accordance with Robert's Rules of Order Newly Revised for the sole purpose of establishing a quorum.
5. The recipient of the Herb A. Yarborough Award for sustained service to District 39, shall be selected annually by the District Director with the recommendations from Past District Governors/Directors. The Award shall be presented by the District 39 Director during the Spring Conference.
6. "District 39 shall continue to support both the Speech Evaluation and Humorous Speech contests through the District Level during the fall of each year as allowed by the policy of Toastmasters International." [May 2016] null and void August 2017 ~ BOD minutes
7. "District 39 shall host the Sacramento Leadership Breakfast on a date which does not conflict with the Sacramento Academic Decathlon." [May 2016]